

COMBE MARTIN PARISH COUNCIL

To: All members of the Parish Council

You are hereby summoned to a meeting of Combe Martin Parish Council to be held in the Community Centre on Monday 13 November 2017 at 7pm

Malcolm Harris
Temporary Clerk

Prayers will be said before the commencement of the agenda items.
Anyone not wishing to be present at Prayers will be advised that they are about to start and will have the opportunity to step into the adjoining room whilst prayers are said.

AGENDA

NB All items on the agenda below are for discussion WITH THE EXCEPTION OF THOSE ITEMS LISTED AS BEING TO NOTE ONLY

- 1 To receive, and reply to, matters raised by parishioners
- 2 Apologies for absence.
- 3 Declarations of Interest. *Please complete any declarations of interest forms and give to the Clerk before the start of the meeting.*
- 4 To consider any requests for dispensations.
- 5 County and District Councillors' reports.
- 6 Vandalism and Police Reports.
- 7 To approve as a correct record the Minutes of the meeting held on 9 October 2017 and the Interim Minutes held on 23 October 2017
- 8 **Chairman Personnel**
- 9 **Planning**
 - a Applications:
 1. 63737 - SITING OF TEMPORARY RURAL WORKERS TIMBER CABIN TOGETHER WITH ERECTION OF A STORAGE SHED AND ERECTION OF A HAY BARN
Applicant – Mrs A May
 2. 62/50/16/001 – Amended Plan
PROPOSED RE-SINTATEMENT OF RAILWAY LINE AND ANNCILLARY DEVELOPMENT
 3. 62/50/16/002 – Amended Plan
PROPOSED ERECTION OF ENGINE SHED (2052M SQUARE) FORMATION OF RAILWAY SDINGS AND CHAGE OF USE OF AGRICULTURAL BARN TO RAILWAY WORKSHOP

4. 62/50/16/005 – Amended Plan
PROPOSED ERECTION OF TWO SEMI-DETACHED DWELLINGS REPLACING
BUNGALOW DEMOLISHED TO ALLOW RE-INSATEMENT OF RAILWAY LINE

Any planning applications received after preparation of the agenda.

b Planning Decisions

c **Planning Correspondence**

Certificate of Lawfulness of proposed use or Development for Land at 5 Brookside, Rows Lane, Combe Martin

10 **To consider matters arising from the Minutes**

- 10.1 Review of Ongoing Action Plan
- 10.2 Sale of Parade Toilets – update
- 10.3 Eberleigh House – update
- 10.4 New build at Hollands Park and Existing store – update
- 10.5 Bowls Club - Update

11 **Paperless Council**

- 11.1 To consider all options for the Council going paperless

12 **Budget Review Process**

- 12.1 To consider an agreeable timetable

13 **Ballot for two permit spaces at High Street/Coach Car Park**

- 13.1 To hold ballot

14 **Guttering and roof – Parish Council Office**

- 14.1 To note the work that needs to be carried out

15 **Reports by Representatives to Outside Bodies, if any**

16 **Community Centre**

- 16.1 To consider the Community Centre being put onto the Community Hall website.
- 16.2 To consider any update on the future running of the Community Centre.

17 **The Shammickite**

- 17.1 To consider whether the Council will still continue to submit the Minutes of the Full Council Meeting into the Shammickite on a monthly basis.

18 **S106 Public Open Space Contribution**

- 18.1 To consider the S106 public open space contribution email.

19 **Correspondence:**

1. Colin Savage - Devon Communities Rural Housing Enabler
3. Citizens Advice Donation
4. Clare O'Connor – News from Exmoor National Park
5. Devon Communities Together
6. Exmoor National Park Partnership Plan Consultation
7. Parish and Town Council Conferences
8. Parish Forum Agenda – 13 November 2017 at 7pm
9. Flood Risk Management Strategy Newsletter
10. Recycle Devon Thank You Awards
11. DSFRS – Draft integrated risk management plan

Any correspondence after preparation of the agenda.

- 20 **To confirm proposed dates for future meetings**
Interim meeting – Monday 27 November 2017
Parish Council Meeting – Monday 11 December 2017
- 21 **St Peters Mews**
21.1 Update
- 22 **Finance:**
a To receive the reports on the monthly balances (to follow).

b Invoices for payment
Proposal by Cllr Yvette Gubb that the attached list of accounts be approved, seconded by the Chairman, plus any invoices received after preparation of the agenda.

c Office IT systems upgrade
To consider the quotations for new office IT systems upgrade
- 23 **RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE ITEM TO BE DISCUSSED.**
- 24 To confirm Christmas Bonus for Parish Council staff