

COMBE MARTIN PARISH COUNCIL

To: All members of the Parish Council

You are hereby summoned to the Annual Parish Council Meeting of Combe Martin Parish Council to be held in the Community Centre on Monday, 14 May, 2018 at 6.30pm.

Parish Clerk

AGENDA

NB All items on the agenda below are for discussion WITH THE EXCEPTION OF THOSE ITEMS LISTED AS BEING TO NOTE ONLY

- 1 **Election of Chairman**
To elect a Chairman for the coming year. Chairman to read and sign the Chairman's Acceptance of Office.
- 2 Election of Vice-Chairman.
- 3 Apologies for absence.
- 4 To receive, and reply to, matters raised by parishioners.
- 5 Declarations of Interest. *Please complete any declarations of interest forms and give to the Clerk before the start of the meeting.*
- 6 County and District Councillors' reports (to note)
- 7 Requests for Dispensations (to note)
- 8 **Finance:**
 - a. **Invoices for payment**
Proposal by Cllr Julia Clark that the attached list of accounts be approved, seconded by the Chairman, Cllr Peter James, plus any invoices received after preparation of the agenda.
 - b. To approve the list of regular direct debits for 2018/2019
- 9 Vandalism and Police Reports (to note)
- 10 To approve as a correct record the Minutes of the meeting held on 9 April, 2018

11 **Review and adoption of Standing Orders and Financial Standing Regulations (emailed to Cllr's)**

11.1 To set up a working party to review and amend Financial Regulations with a view to adoption at the next meeting.

11.2 **An interim amendment to the Financial Regulations at 5.2**
To process invoices on a weekly basis

12 **Review of delegation arrangements to Committees and membership of Council's Committees**

12.1 This Council currently has the following committees:

- Audit
- Personnel Committee
- Emergency Committee
- Planning Committee
- Asset Management

12.2 To consider whether to amend these arrangements.

12.3 To consider whether there should be any changes to committee membership.
(Membership of Committees emailed to Cllr's)

13 To review the Chairmanship of Council's Committees.

14 **Appointment of Representatives to Outside Bodies**

To consider whether there should be any amendments to the Representatives to Outside Bodies. (Current ROB's emailed to Cllr's)

15 **Planning**

a Applications,

64737: EXTENSIONS TO DWELLING TOGETHER WITH ERECTION OF DOUBLE GARAGE AT TANGLEWOOD KINGSTON AVENUE COMBE MARTIN

Applicant: Mr AND Mrs Bourne

64761: ERECTION OF A CABIN FOR USE AS HOLIDAY ACCOMMODATION AT TRUCKHAM FARM TRACK FROM TRUCKHAM FARM COMBE MARTIN

Applicant: Mr and Mrs Cornish

b **Planning Decisions**

64659 – **Permission** for development

Any decisions received after preparation of the agenda.

c Planning Correspondence, if any.

16 **Representatives to Outside Bodies**

To note the reports by Representatives to Outside Bodies, if any.

17 **Repairs to Sewage Outfall pipe**

17.1 To note the letter from South West Water

18 **Community Land Trust – Combe Martin Steering Group**

18.1 To invite at least two councillors to sit on the Community Land Trust steering group (the 1st meeting is on 16 May 2018 at 2pm at the Community Centre)

19 **Bathing Water Quality Meeting**

- 19.1 Cllr Peter James (Chairman) to provide feedback from this meeting

20 **Correspondence**

1. Louise Jenkins – email ref football pitch at Hollands Park
2. The Shed Man – The Village Rural Bus Shelter
3. Village Hall Community Group – request for a donation

Any correspondence received after preparation of the agenda.

21 **Action Plan**

Update

22 **To confirm the dates for future meetings**

- Annual Parish Meeting – 30 May 2018
Parish Council Meeting – 11 June 2018

23 **RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE ITEMS TO BE DISCUSSED.**

24 **Eberleigh House Flats**

- 24.1 Letting arrangements

25 **Hangman Path**

- 25.1 To consider the quotations received.

26 **Shammickite donation**

- 26.1 To consider the Shammickite business plan, if received.

27 **Maintenance of grassed areas in CMPC portfolio**

- 27.1 To invite a discussion on the current arrangements.