

COMBE MARTIN PARISH COUNCIL

Draft Minutes of the Annual Parish Council meeting of Combe Martin Parish Council held at the Community Centre on Monday, 14 May, 2018 at 6.30pm.

Present: Cllrs Peter James (Chair), Julia Clark, Wendy Druce, Helen Mallinder, Chris Wyer, Ian Lawton, David Woodbury, Doug Seymour

In Attendance: District Cllr John Lovering, CMPC Finance Clerk, CMPC Assistant Clerk (minute taker), 6 parishioners

97/18 **Election of Chairman and Vice Chairman**

Following a show of hands, Cllr Peter James was re-elected as Chairman. Cllr Julia Clark stood down as Vice Chairman and Cllr Ian Lawton was elected. The Chairman thanked members for their support.

Resolved: Chairman to sign the Chairman's Declaration of Acceptance of Office

98/18 **Apologies for absence.**

Apologies were received from Cllr Celia Withers, County Cllr Andrea Davis, PCSO Ade Drury and Clerk.

99/18 **Public Session – to receive, and reply to matters from Parishioners**

Mr Dawkes requested a meeting with this Council to discuss the Parade Café. Cllr Peter James explained that this Council had taken legal advice and was unable to talk to him directly at this present time. Cllr Peter James suggested Mr Dawkes liaise with the current leaseholder and make any legal changes after which the Parish Council would be in a position to meet with him.

Cllr Lovering informed Council members that Natwest Bank was closing in Ilfracombe and suggested that the Parish Council look into the possibility of purchasing one of its safes. Mr Dawkes offered Council a safe and said he would send the measurements. Mr Dawkes's offer was gratefully received.

100/18 **Declarations of Interest.**

Cllr Julia Clark declared an interest in Community Centre matters.

District Cllr Yvette Gubb declared an interest in all planning matters as she now sits on the North Devon Council (NDC) Planning Committee

Cllr Wendy Druce declared an interest in the Shammickite

County Cllr Andrea Davis was unable to attend the meeting and circulated her report in advance to Parish Council members.

Devon County Council's budget is in the black for the 27th consecutive year. Devon underspent by £15,000 in the 2017/18 financial year on a net revenue budget of £489 million after transfers to reserves. However, children's services continue to be subject to significant financial pressures. The outturn position for children's services is a £2.6 million overspend.

For children's social work and child protection, the overspend is £2.3 million. The most significant areas of overspend are residential and supported accommodation placements and disabled children's short-breaks' services. These overspends have been mitigated to some extent through lower numbers of looked after children and vacancy management.

There was also an overspend of £260,000 on the education and learning general fund mainly due to increased costs in the personalised transport budget and higher numbers of children with special educational needs requiring personalised transport. Despite the significant pressures in children's services, the authority has achieved a net underspend overall.

This has been achieved by underspending on adult care and health, highways, communities and environment, economy and corporate services.

After the council's budget for 2017/18 was set with a substantial increase for adult social care, the Government also announced extra money for adult social care of which Devon's share was £15 million. Some of that has not been spent and is being carried forward into the current financial year.

Kilacleave Recycling Centre in Ilfracombe upgrade

Now fully open.

Highway Structural Investment- Combe Martin Rural

A39 Shirwell Zig Zag resurfacing £143k

Combe Martin retaining wall £109k

A39 Zig Zag retaining wall etc £255k

Muddiford Plaistow Mills £135

For this financial year (2018-19)

A399 Slade Lane Cross £82k

A399 Wistlandpound £15k

Retaining Walls etc

Station Hill Lynton £100k

Blakewell Fisheries £85k

Additional £4.4 million for road repairs in Devon

The funding for Devon is a share of the Department for Transport's (DfT) £100 million nationwide programme for much needed repairs following the severe winter weather. This latest grant is on top of £2.5 million pledged to reinstate the A379 at Slapton, which was partially washed away by Storm Emma, and the additional £2 million for Devon from the Pothole Action Fund for this year.

In setting its budget for the coming financial year, Devon County Council also announced last month that it was putting an extra £6.5 million into road repairs and drainage in 2018/19.

The County Council is already drawing up its latest programme of repairs through the third year of Pothole Action Funding. This is allocated in consultation with local County Councillors to target priority areas.

The additional winter damage funding is expected to be allotted in a similar way, to be spent on pothole repairs, patching, and surfacing and drainage improvements in order to improve the resilience of Devon's highways.

District Cllr Yvette Gubb reported that the Boundaries Commission has granted Combe Martin a 1 Ward member.

NDC continue to crackdown on dog fouling and has adopted a new approach using biodegradable spray paint to highlight dog mess. Dog fouling is the latest issue being addressed as part of the council's Clear Messages campaign, which aims to raise awareness of environmental issues such as littering, fly-tipping and responsible dog ownership.

District Cllr Yvette Gubb took the opportunity to thank Cllr Doug Seymour for raising funds for the Air Ambulance Landing Lights and for the Seaside fairy lights which were switched on last week.

District Cllr John Lovering reported that the Museum of Barnstaple and North Devon has closed its doors temporarily, in preparation for work to begin on the new £1.8m Long Bridge Wing extension. From Wednesday 9 May a temporary front of house will be available at the "Pop-up museum", across the road in Bridge Chambers. This will be the base for the Tourist Information service, with postcards, some gifts and National Express tickets for sale (cash only). The Pop-up museum is also the base for collecting stories and objects for the new Social History Gallery.

A new consortium will be working in partnership with Plastic Free North Devon (PFND) to reduce the consumption of single-use plastic throughout the whole of North Devon, not just the coastal areas. The Bin advertising scheme is to be extended and local businesses will be given the opportunity to demonstrate their commitment to recycling, in a scheme that will enable them to advertise on recycling bins across the district. The scheme, which has been successful in Woolacombe and Lynton and Lynmouth for several years, will be expanded across North Devon, in a move agreed by North Devon Council's Executive members. Businesses and commercial operators will be able to submit a promotional advert to the council and, once approved, it will appear on a recycling bin in the district. Sponsorship of their bins is possibly something to consider for CMPC.

It was also reported that North Devon District Hospital deals with more drunks than any other NHS hospital.

103/18 **Finance:**

There were no questions on the monthly balances.

Cllr Julia Clark proposed that the list of accounts be approved, seconded by Cllr Peter James.

RESOLVED: That all the invoices be approved for payment.

The List of regular direct debits for 2018/2019 was approved

104/18 **Vandalism and Police Reports**

Crimes reported April 2018

Combe Martin

Violence With Injury 1

Violence Without Injury 2

Rape 1

105/18 **Minutes of the last meeting**

To approve as a correct record, the minutes of the meeting held on 9 April 2018.

RESOLVED: That the minutes of the meeting held on 9 April 2018 be approved as a true record

106/18 **Review and adoption of Standing Orders and Financial Standing Regulations**

a. To set up a working party to review and amend the CMPC Financial Regulations with a view to adoption at a future meeting.

Agreed: The Working Party to include Cllr Doug Seymour, Cllr David Woodbury, Cllr Ian Lawton, Parish Clerk and Financial Clerk, (Chairman to be informed).

b. An interim amendment to the Financial Regulations at 5.2

Resolved: To process invoices for payment on a weekly basis.

107/18 **Review of delegation arrangements to Committees and Membership of Council's Committees**

Agreed: To add the Clerk to each committee when they are confirmed with the exception of Personnel. Committees to review their own chairmanship and committee structures to be discussed in the review of the Standing Orders and Financial Regulations by the new Working Party.

108/18 **Appointment of Representatives to Outside Bodies**

Amendments approved:

Community User Group changed to Community Centre User Group

Emergency Officer: Addition of Ian Lawton

To remove Nursing Association and Housing Ambassador

Addition of Coastal Community Team – Peter James

Addition of Community Land Trust – Peter James

109/18 **Planning**

a Applications,

64737: EXTENSIONS TO DWELLING TOGETHER WITH ERECTION OF DOUBLE GARAGE AT TANGLEWOOD KINGSTON AVENUE COMBE MARTIN

Applicant: Mr AND Mrs Bourne

Resolved: To advise the planning authority that the Council does not have any objections to this planning application.

64761: ERECTION OF A CABIN FOR USE AS HOLIDAY ACCOMMODATION AT TRUCKHAM FARM TRACK FROM TRUCKHAM FARM COMBE MARTIN
Applicant: Mr and Mrs Cornish

Resolved: To advise the planning authority that the Council does not have any objections to this planning application.

b Planning Decisions

64659 – Permission for development was noted.

110/18 **Representatives to Outside Bodies**

None.

111/18 **Repairs to Sewage Outfall pipe**

The letter from South West Water was noted.

Agreed: Council to investigate whether a Public Right of Way has been established as the concrete protection covering the outfall pipe has been used as a footpath for several years.

112/18 **Community Land Trust – Combe Martin Steering Group**

It was agreed that Cllr David Woodbury would sit on the Community Land Trust steering group.

113/18 **Bathing Water Quality Meeting**

Cllr Peter James reported back on this meeting. SWW will be making money available for letters to be sent to households in Combe Martin explaining the issues affecting water quality and ways that residents can change their everyday behaviour to help improve it.

114/18 **Correspondence**

1. Louise Jenkins – email ref football pitch at Hollands Park

Agreed - to advise Louise Jenkins to investigate grants that could be available from the FA and other sources.

2. The Shed Man – The Village Rural Bus Shelter

This item was noted.

3. Village Hall Community Group – request for a donation

Agreed - a donation of £520 would be donated this year towards the maintenance costs of the 3 defibrillators in the village.

Any correspondence received after preparation of the agenda

None

115/16 **Action Plan**

To note the Action Plan had been updated from last meeting.

116/18 **To confirm the dates for future meetings**

Agreed:

Annual Parish Meeting - 30 May 2018 at 7pm

Parish Council Meeting - 11 June 2018 at 7pm

117/18 **RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC IN VIEW OF THECONFIDENTIAL NATURE OF THE ITEMS TO BE DISCUSSED.**

118/18 **Eberleigh House Flats**

Cllr Doug Seymour provided an update on renovation works and safety checks carried out to date.

Letting arrangements

Resolved: An Asset Management Group meeting will be arranged as soon as prospective tenants come forward.

119/18 **Hangman Path**

Agreed: To carry out proposed work.

Cllr Doug Seymour and Cllr Ian Lawton to liaise.

120/18 **Shammickite donation**

Agreed: Cllr James to write to the Shammickite group

121/18 **Maintenance of grassed areas in CMPC portfolio**

Agreed: to investigate and make proposals.