COMBE MARTIN PARISH COUNCIL

Minutes of an Interim meeting of Combe Martin Parish Council held at the Community Centre on Monday, 27 February, 2017, at 6.30pm.

Present: Cllrs Peter James (Chairman) Julia Clark, Wendy Druce, Yvette Gubb,

 Helen Mallinder, Celia Withers, David Woodbury, Christine Wyer.

In Attendance: 1 parishioner, Parish Clerk.

289/16 **Declarations of interest**

Councillor Subject Interest

Wendy Druce Review of Beach policies Member of Tourism Association

Helen Mallinder Review of Beach policies Tenderer for kayak hire

Celia Withers Planning application Former neighbour

 number 62563

Christine Wyer Building at Hollands Park Lives nearby

290/16 **Planning**

 a Applications

 District Councillor Yvette Gubb drew the meeting’s attention to the fact that any observations or decisions which she made regarding planning applications at this meeting were based upon the information available at the time. Such observations and decisions might well change in the light of any information which might come before district councillors when sitting upon North Devon District Council’s planning committee.

 61999 - ERECTION OF ONE DWELLING (AMENDED PLANS) AT LAND TO REAR OF GRASMERE HOUSE, KING STREET

 Applicant – Mrs Pauline Taft

 RESOLVED to advise the planning authority that, as the proposed dwelling is situated on ground which is supported/retained by a bank of gabian

 baskets, the planning authority satisfy itself that the gabian basket

 structure is capable of supporting this additional load.

Cllr Celia Withers and the Clerk declared interests in the following application and left the room.

 62563 - EXTENSION TO DWELLING AT THE WHIDDENS, SHACKHAYES

 Applicants - Mr and Mrs Howard

 RESOLVED to ask the planning authority to satisfy itself that there is enough parking provision within the site to accommodate the increased requirements for the proposed extension.

 62576 - VARIATION OF CONDITION 2 (APPROVED DRAWINGS) ATTACHED TO PLANNING PERMISSION 62061 (EXTENSIONS AND ALTERATIONS TO DWELLING (AMENDED PLANS AND ADDITIONAL INFORMATION)) TO ALLOW FOR CHANGE OF DESIGN AT THE QUARTERDECK, SEASIDE

 Applicants - Mr S and Mrs N Pullen

 The planning authority's attention is to be drawn to the fact that this Council is an adjoining landowner and will therefore be responding as a neighbour.

 It was NOTED that the application papers contain two plans - 30 and 31, which conflict. The architect has advised that 31 has been sent in error and Council's response is based on plan 30 being the correct one.

 RESOLVED to advise the planning authority that this Council welcomes the decision not to build the boathouse.

291/16 **Coastal Communities Team**

 The conference had been held on Sunday, 19 February, with a meeting of approximately 30 invited representatives of village groups in the morning and an open session in the afternoon, which had been very well attended.

All those councillors who had attended the conference were thanked for their help.

The meeting in the morning had produced a great deal of feedback and information, which had been supplemented by the comments and input from lots of villagers in the afternoon. Approximately 150 questionnaires had been received and there were lots of comments on Facebook which will also be taken into account. The CCT now has a circulation group of 60 to 70 people.

Cllr Peter James will meet officers from North Devon Council on Tuesday afternoon to gather further advice about the CCT process.

Short, medium and long term projects will now be identified from the data collected. These will be decided by the Executive CCT group. Not all the grant will be needed for the conference and options to use the balance will be discussed with NDC officers.

Cllr Peter James was congratulated on the very successful outcome of the conference.

The next steps will be to find a web-designer to set up the website and to seek assistance from North Devon + (which will require a fee) to produce the draft project plan by 31 March, 2017. It is hoped that it will be possible to put this on the website by that date, rather than having to print it by then.

It was NOTED that the CCT grant has been received by NDC and a claim is being made to NDC for the full amount. The funds will be held in the Parish Council bank account, and payments made through that account but a separate spreadsheet will be kept for the CCT to enable regular returns of expenditure to be made to the accountable body, NDC.

292/16 **Strategy Working Party meeting**

 The report of the Stragegy Working Party meeting held on Wednesday,

 15 February, 2017 was ADOPTED.

 It was AGREED to review the project list at the end of July, 2017, to assess progress.

293/16 **Footpaths**

 a Bridge between Five Turnings and Rosea Bridge Lane

 The Chairman will meet the Senior Workperson tomorrow to inspect the bridge at the bottom of the un-adopted footpath between Five Turnings and the higher end of Rosea Bridge Lane and agree a course of action.

 b Mill Weir Lane

 A Confirmation Order of the creation of a Public Right of Way by DCC (Footpath No 35 Combe Martin) from Bowling Green Lane to Mill Weir Lane was NOTED.

 c South West Coast Path

 Dan Barnett is unable to attend this meeting but will give a brief presentation at the March, 2017, Parish Council meeting.

 d Peter Wilko - Adderstable Woods

 RESOLVED to reply to Mr Wilko, thanking him for his interest in the woodland,

 advising him that this Council is reviewing the management of the Woods and that it is not possible for him to have the wood.

Cllrs Wendy Druce and Helen Mallinder declared interests in the following items and left the room.

294/16 **Matters relating to the Beach, Seaside and Parade Areas**

 Review of policies for use of Combe Martin Beach

 a *Kayaks*

 RESOLVED to permit the two suppliers, who had kayaks on the Beach for the 2016 season, to do the same for the 2017 season. Each supplier may position

 one kayak and one sign at the top of the Beach to advertise their businesses. A

 charge of £160 will be made for this facility.

 Both suppliers are to be asked to work in harmony. It is appreciated that kayaks will need to be left on the Beach before and after use, but to specify that these should not be left on the Beach for longer than is strictly necessary. No further tendering will be offered this year, as this is a transition year and beach use will be reviewed in the coming year as part of the Coastal Communities Team projects.

 b *Barbeques*

 RESOLVED not to make any changes to the Barbeques on the Beach policy.

 c *Metal detectors*

 RESOLVED to investigate the policies used by other beach managers.

295/16 **Hollands Park - proposed new building**

 RESOLVED that the Hollands Park New Building Working Party:

 a be granted Power to Act to instruct a builder to carry out investigations to the foundations of the football clubhouse to ascertain their suitability to carry any further loading.

 b will put in a pre-application enquiry to NDC for the proposed building.

 District Cllr Yvette Gubb has asked NDC's Head of Legal Services to advise on varying the agreement for the provision of public toilets at Hollands Park.

296/16 **Highways**

 a Hangman Path outside Primary School

 It was NOTED that John Webber had contacted DCC's Highways Unit and advised that the path was a hazard to young people, and DCC had repaired the potholes. RESOLVED that Cllr Ian Lawton should liaise with the Primary School, to ask School to work with this Council to persuade DCC to maintain the road to a safer standard in view of the number of children using the road.

 b Borough Road

 RESOLVED to ask DCC to confirm that the repair works to Borough Road are in

 the maintenance schedule and, if so, when the works are due to be carried out.

 c Hot food takeaway van

 The report that a hot food takeaway van is parking at the vision splay of Drapers Close, was NOTED.

 d Dropping off young children to Judo at Village Hall

 The report regarding parents receiving penalty charge notices when dropping off young children to Judo classes was NOTED. RESOLVED to write to DCC to object to this unwarranted use of PCNs to parents transferring responsibility for very young children to the Judo club, explaining the consequences for the use of the Village Hall and asking how many other PCNs were issued that evening, with a copy to County Councillor Andrea Davis.

 e Road at Church Corner

 The deterioration of the road surface of the A399 at Church Corner is to be reported to DCC.

297/16 **Lighting**

 The light at the top of Skirhead that is out has been reported to SSE.

 The Comers Lane light is still out and SSE is to be reminded about providing a quotation.

 The light at the bottom of Skirhead Lane is on a pole which has been moved away from the lane and needs to be moved onto a longer arm so that it lights the lane.

298/16 **Car Parks**

 Parade Car Park

 Mr Hoyles and Mr Worth have removed a further section of wall which was unstable, and have dug trenches to establish the make-up of the ground. There are areas which will require filling with fibre concrete but, once this has been done, the structure will be much firmer.

 Work will also be done to the steps leading down to Wabasso Café to improve their stability. It is hoped that the project will be completed before Easter. The Chairman will put a thank you into the Shammickite to the volunteers.

299/16 **Properties**

 a Parade toilets

 SWW has carried out a site visit to split the water supply and has recommended two options. RESOLVED to accept the recommendation to cap off the supply at the toilets where it goes to the café, and to have a new supply installed at the car park entrance, as this will eliminate the risk of leaks in the long run of pipe between the two.

 b Eberleigh House

 A draft copy of the loan sanction application has been sent to DALC. The second tenderer has been contacted and a meeting will be held in the next few days.

300/16 **Correspondence**

 a The following items were NOTED:

 DCC - Notice of road closure - Buzzacott Lane - 1 March, 2017

 Maureen Richards, St Peter ad Vincula PCC - invitation to meet Sarah, Bishop of Crediton at 4pm on Friday, 31 March, 2017 at the Museum

 b Miss Lily Ball - Defibrilators

 The Village Hall's fund raising for two more defibrillators (one for either end of the village) has almost met its target. The Chairman has decided to use his fund to donate to the defibrillators appeal.

 c Coast v Countryside TV programme

 There were no objections to the Coast to Countryside programme filming general shots of Combe Martin.

301/16 **Renewable Energy**

 RESOLVED to accept Energy Analysis' offer of assistance to apply for funding for a feasibility study for a community renewable energy scheme. It was NOTED that the report in the draft minutes refers to £2M when it should read 2 mega-watts.

302/16 **TATA – MOT failure**

 It was NOTED that the Tata pickup had failed the MOT and the estimate for repairs was £800-£1,200 with further costs likely next year. The workmen had looked for alternative vehicles on the internet, including locally, and had identified a few possibilities.

 RESOLVED to use the funds allocated in the budgets to replace the Tata and that

 councillors should carry out further research. Cllr James is authorised to contact

 local garages regarding sponsorship.

303/16 **Payments**

 a Coastal Communities Team

 The following payment was authorised after recommendation by Cllrs Celia Withers and Ian Lawton:

 Cllr Peter James - posters for Coastal Community Team Conference -

 goods paid by credit card £53.40

 It was NOTED that North Devon Council is being invoiced for the full £10,000 of the CCT grant. Monthly reports of expenditure will be made to NDC to account for the grant. The monies will be held in the Parish Council's current account, but a record, separate from the Parish Council accounts, will also be kept to assist with reporting to NDC as accountable body.

 b Insurance

 It was NOTED that the insurance renewal premium, the payment of which had been authorised at the last meeting, was £7,990.15. The insurance is in a five year contract to reduce premiums.

 c Earmarked Funds

 The breakdown of the amounts and purposes of the various earmarked funds were NOTED.

# 304/16 **Exclusion of Public and Press and Restriction of Documents**

 **RESOLVED**

 **a That, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information, and the items contain exempt information as defined by the Local Government Act 1972 Schedule 12a Part 1.**

 **b That all reports and documents relating to the items be confirmed as ‘Not for publication’.**

305/17 **Renewable energy**

 The verbal report was considered.

Cllrs Celia Withers and Julia Clark declared interests in the following item.

306/16 **Consideration of matters relating to the Community Centre**

 The Chairman's report was NOTED and it was AGREED that the Chairman would write to the interested party. The matter will be re-considered in a month's time and all options considered.

307/16 **Wabasso Gallery and Cafe**

 In recognition of the disruption to trade at the café, arising from the closure of the footpath whilst works are carried out to the Parade wall, RESOLVED not to charge for two months' rent.

308/16 **Coach Park**

 Cllrs Peter James and Julia Clark had met Vince Irwin and the report of the meeting was NOTED. RESOLVED that the Chairman will speak to Mr Irwin again to obtain further information.

309/16 **County Council elections 4 May, 2017**

 There were no objections to the member of staff working at a polling station for the County Council election and attending the training in their own time.

310/16 **Personnel Report - A005 - leave**

 The start of the leave period was NOTED.

311/16 **Personnel Committee**

 RESOLVED to approve the minutes of the Personnel Committee held on Thursday, 23 February, 2017.

The meeting closed at 9.50pm.

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Chairman