

COMBE MARTIN PARISH COUNCIL

To: All members of the Parish Council

You are hereby summoned to a meeting of Combe Martin Parish Council to be held in the Community Centre on Monday 10 June 2019 at 7pm

Parish Clerk

Prayers will be said before the commencement of the agenda items. Anyone not wishing to be present at Prayers will be advised that they are about to start and will have the opportunity to step into the adjoining room whilst prayers are said.

AGENDA

NB All items on the agenda below are for discussion WITH THE EXCEPTION OF THOSE ITEMS LISTED AS BEING TO NOTE ONLY

- 1 To receive, and reply to, matters raised by parishioners.
- 2 Apologies for absence.
- 3 Declarations of Interest. *Please complete any declarations of interest forms and give to the Clerk before the start of the meeting.*
- 4 To consider any requests for dispensations.
- 5 **Finance:**
 - a) To receive the reports on the monthly balances (to follow).
 - b) To note the Internal Audit Report 2018/19.
 - c) Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2019
Following the review of the effectiveness of the system of internal control and preparation of the AGAR, Council is invited to:
 1. consider the Accounting Statements;
 2. approve the Accounting Statements by resolution; and
 3. ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.
 - d) To seek approval to hold funds on behalf of the Combe Martin Water Watch Group and administer accordingly.
- 6 **Grant/Donation Requests**
 - a) Combe Martin Water Watch Group
Request for a grant towards administration costs and room hire.
 - b) Combe Martin Business Association
Request for a contribution towards the cost of printing new DL leaflet.
 - c) Village Hall Community Group
Request for a contribution towards the costs of the male toilet refurbishment.

- 7 County and District Councillors' reports.
- 8 Vandalism and Police Report.
- 9 To approve as a correct record the Minutes of the meeting held on 13 May 2019.

10 **Planning**

a. Applications:

- 66705 DEMOLITION OF EXISTING AND ERECTION OF NEW DWELLING AT ORCHARD DENE WESTERN GARDENS COMBE MARTIN
Applicant – Mr Bick
- 66711 EXTENSION TO DWELLING TOGETHER WITH REMOVAL OF EXISTING PORCH AND REPLACEMENT WINDOWS AND DOORS THROUGHOUT AT 3 FLOODGATE MEADOWS BUZZACOTT LANE COMBE MARTIN
Applicant – Mr and Mrs Hopkins
- 66731 EXTENSIONS TO DWELLING TOGETHER WITH REPLACEMENT PORCH AND ERECTION OF CONSERVATORY AT TYTHE BARN CASTLE STREET COMBE MARTIN
Applicant – Mr and Mrs Maskell

Any planning applications received after preparation of the agenda.

b. Planning Decisions

1. 66587
2. 66002

c . Planning Correspondence (if any)

11 Reports by Representatives to Outside Bodies, if any

12 **Correspondence:**

1. Notice of Postal Election – Exmoor National Park Authority
2. Email re Voids report - Parishioner
3. Plastic Free North Devon Summer Ambassador Scheme – request for hosting
4. Combe Martin Carnival Committee – request to hold events on Parish Council Land
5. Proposal to cease the practice of saying a Christian prayer at the start of PC Meetings
6. Exmoor Consultative and Parish Forum Agenda

Any correspondence received after the agenda

13 **Motions**

Proposal to cease the practice of saying a Christian prayer at the start of Parish Council meetings. Proposer: Cllr Andy Forgan.

Proposal that in accordance with the plain English campaign that the form of the Lord's Prayer that is currently used by Council is changed to use plain English as found in the Common Worship (copyright 2000), The Archbishop's Council. Proposer: Cllr Celia Withers.

14 **Memberships of the Asset Management Committee and Hollands Park Sub-Committee and Chairmanship of all Committees and Sub-Committees.**

- 14.1 To agree the Terms of Reference for the Hollands Park Working Party.
- 14.2 To appoint members of the Asset Management Committee and Hollands Park Sub-Committee.
- 14.3 To appoint Chairmen to all Committees and Sub-Committees.

- 15 **Draft Protocol for dealing with complaints where a Councillor has been implicated in a matter**
- 15.1 To approve and adopt the draft protocol.
- 16 **To confirm proposed dates for future meetings**
- 16.1 Parish Council Meeting – Monday 8 July 2019.
- 17 **Beach Use Policy for Commercial Enterprises**
- 17.1 Request to use Combe Martin Beach during the holidays to set up a face painting and tattoo stall.
- 17.2 To set up a small working party to review the Council's current Beach policy.
- 18 **Action Plan**
Update.
- 19 Parks and Open Spaces (if any).
- 20 **Beach (if any).**
- 20.1 Combe Martin Water Watch Group Update.
- 21 Footpaths (if any).
- 22 Health and Safety (if any).
- 23 **RESOLUTION TO EXCLUDE THE PRESS AND THE PUBLIC IN VIEW OF THE CONFIDENTIAL NATURE OF THE ITEM TO BE DISCUSSED.**
- 24 **Confidential Action Plan**
Update.