

COMBE MARTIN PARISH COUNCIL

A meeting of the Audit Committee will be held at the Parish Council Office, Seacott, Cross Street on Friday 13th September, 2019 at 12pm

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 To consider requests for dispensation
- 4 Resolution to exclude the press and public in view of the confidential nature of the items to be discussed.
- 5 **Minutes of the last meeting**
 - a) To review minutes of the last Audit meeting
- 6 **Bank Cards**
 - a) To consider the Finance Officer's proposal for applying for a charge or debit card (linked to the main bank account) as detailed in emails 23/7/19 and 20/8/19 sent to Council Members.
 - b) To consider the Finance Officer's proposal to increase petty cash from £100 to £160.
 - c) Subject to approval of items 5a) and 5b) to consider the draft amendments to the financial regulations and other minor amendments.
 - d) To consider exploring alternative providers of Instant Access Savings Accounts to obtain a better rate of interest
 - e) To recommend the above changes to full Council for adoption.
- 7 **Savings Accounts**
 - a) To remove signatories from the two existing Savings Accounts and add new ones.
 - b) To consider amalgamating the two Savings Accounts
- 8 **Budget**
 - a) To review the budget report to date (End August 2019) for presentation at the Strategy Meeting on Monday 16th September.
- 9 **Next Audit Meeting**
 - a) To arrange a date in 3 months' time for the next Audit meeting