

COMBE MARTIN PARISH COUNCIL

Minutes from the meeting of the Asset Management Committee held at the Community Centre on Monday 2 September 2019 at 7pm

The meeting opened at 7:10pm.

Present: Cllr Ian Lawton Chair (and minute taker), Cllr Celia Withers, and Cllr Chris Wyer.

In attendance: Cllr Woodbury and Cllr Armitage in a quiet capacity.

1 **Apologies for absence**
The Parish Clerk.

2 **Declarations**
Cllr Chris Wyer declared an interest in Hollands Park.

3 **Dispensations**
None.

4 **Hollands Park**
Cllr Wyer is attempting to get the plans for the new Council work store finished prior to the September 2019 full council meeting. The Clerk is filling out the pre-planning application form for submission to North Devon Council. **ACTION:** Cllr Lawton to contact the planning department / speak to the office to find out whether a confirmed date for the pre-planning meeting has been received.

The Asset Management Committee (AMC) recommend that they and Cllr Martin Worth are present at the time of the meeting with the Planning Officer to request the Planning Officer's advice on three matters – the Council work store, leveling of the basket-ball area, and location of spoil heap from excavating these two sites.

Cllr Withers expressed her concern about the condition of the ground underneath the basket-ball area. Should the area be on top of a historic rubbish tip, then it will be very expensive to clear it. **ACTION:** To ask the Council's insurers if CMPC is covered for this sort of eventuality.

5 **Parade**
The AMC considered Cllr Woodbury's interim report on Newberry Parade.

The interim report is thorough with substantial time, effort, and care taken to draft it. The AMC commend Cllr Woodbury for that.

The AMC propose that full Council adopts Cllr Woodbury's interim report and the recommendations within it.

The report draws to a close the ongoing discussion with the public as to the validity of voids in the Parade ground going back to 2011 and the previous failing of the wall and the footpath on the lower section of the Parade circa 2000. Cllr Worth to be asked for some information on the work carried out on the Parade sometime between 1980 and 1985 that he was involved in.

The Council has done everything in its financial power to move forward, and now it is in a slightly better financial position. The AMC recommends that full Council creates a fund for the ongoing maintenance and upkeep of the sea wall and surrounding area.

The AMC also recommends that in light of the possible future rental possibilities of the Parade building that a cost for short-term investigations into ground security be looked into to satisfy any new lease proposal.

Cllr Woodbury left the meeting at 7:40pm.

6 **Asset Register**

The AMC is going to work through the Asset Register via email and bring a list of suggestions to the full council meeting – the AMC needs to clarify if all the Council's assets are officially logged with the relevant bodies i.e. Land Registry.

Standing Orders suspended at 8:10pm for Press and Public.

7 **St Peters Mews**

The AMC discussed St Peters Mews.

The meeting closed at 8:18pm.