



# COMBE MARTIN

## PARISH COUNCIL

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**To: Cllrs D Woodbury, C Wyer, K Armitage, A Forgan, H Mallinder, and K Wyer**

You are hereby summoned to attend a meeting of Combe Martin Parish Council, which will be held on **Monday 9 March 2020, at The Community Centre**, Church Street, Combe Martin at **7pm** for the purpose of transacting the following business.

In accordance with the Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. This meeting may be recorded.

**Parish Clerk**

Date of issue 4 March 2020

### AGENDA

#### **PART A:**

**1. Apologies**

(Please make any apologies known to the Clerk)

**2. Declarations of interest**

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.
- Must be declared on the "Register of Interests", form at the meeting, when making a declaration. (Form available at the meeting).

**3. To consider any requests for dispensations.**

**4. Motion on Recording/Filming at Council Meetings**

To adopt the Fremington Parish Council Protocol on Recording/Filming at Council Meetings.

Councils and other local government bodies are required to allow any member of the public to take photographs, film and audio-record the proceedings, and report on all public meetings.

Combe Martin Parish Council understands that some members of the public attending its meetings may not wish to be filmed, photographed or recorded. The Fremington Parish

Council Protocol sets out rules for these activities that Combe Martin Parish Council may wish to follow.

**5. Public Participation Period**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council.

**6. Finance:**

To receive and approve the February 2020 finance reports on:

- The monthly payments and receipts.
- The monthly summary balances and bank reconciliation.
- The car park receipts.

**7. County and District Councillors' Reports**

To receive the reports from the County Councillor and District Councillor.

**8. Police**

To receive and consider the monthly Ilfracombe Neighbourhood Police Newsletter.

**9. Minutes**

To approve and sign as a correct record, the Minutes of the Combe Martin Parish Council meeting held on Monday 10 February 2020.

**10. To confirm proposed dates for future meetings**

Parish Council Meeting – Monday 6 April 2020 at 7pm at the Community Centre.

Annual Parish Meeting – This meeting is to be held between 1 March and 31 May.

Annual Parish Council Meeting - This meeting is to be held in May.

**11. Motions relating to the Village Hall**

- To approve the Village Hall Community Group's proposal to widen the door to the ladies toilets to enable wheelchair access.
- To receive and consider the recommendations contained in the Clerk's confidential Briefing Note on the Village Hall lease obligations and any actions therefrom.

**12. Motion on the Council's Improved Co-Option Procedure**

To approve the improved Co-Option procedure for co-opting new Councillors on to Combe Martin Parish Council. Whenever the need for co-option arises, Combe Martin Parish Council will widely advertise the vacancy to seek and encourage 'expressions of interest' by a specified date from anyone in the Parish who is eligible to stand as a Parish Councillor

Parish Councils are permitted to exercise the power to co-opt a person on to the Council to fill a casual vacancy when the requirements to hold an election have not been met (i.e. the vacancy has been the subject of a public notice and less than 10 registered electors have requested an election by a deadline date specified by the District Returning Officer). Although seeking 'expressions of interest' is not a legal requirement, the National Association of Local

Councils recommends that Councils always give public notice of vacancies because this makes the process of co-option open and transparent and should attract more potential candidates.

### **13. Motion on the Council's Proposal for a Work Store**

To receive and consider Cllr Woodbury's discussion paper containing options for the Council work store and any actions therefrom.

### **14. Motion on the Combe Martin Water Watch Group's Request to carry out sand re-profiling on Combe Martin Beach**

- To permit the Combe Martin Water Watch Group (CMWWG) use of the beach in mid-April 2020 for the purpose of sand re-profiling.
- To provide a Section 137 grant to the CMWWG to cover the costs of the contractor hired to carry out the sand re-profiling on the beach in April 2020 and to consider the CMWWG's request for additional funding to carry out further sand re-profiling on the beach during the 2020 bathing season.

Section 137 of the Local Government Act 1972 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory expenditure. The basic power is for a local council to spend money (subject to the statutory limit) on purposes for the direct benefit of its area, or part of its area, or all or some of its inhabitants.

### **15. Reports by Representatives to Outside Bodies (if any)**

### **16. Correspondence (copied to all Council Members)**

1. Christians together in Combe Martin – To consider and approve two requests:
  - to hold a BBQ on the beach on Sunday 12 April 2020; and
  - a chain of prayer by the Band Stand on Cobbler's Park on 30 May 2020.
2. Combe Martin Museum – To consider the museum's request for a transferable parking permit for their volunteers to use.
3. Member of the Public – To note the correspondence (two letters) from a member of the public on this Council's Repetitive and or Disruptive Behaviour policy.
4. Combe Martin Football Club – To note the club's request to replace windows and doors in the clubhouse building and to agree to the Hollands Park Lease Sub-Committee taking this up as part of the wider discussions with the football club.
5. USL (contractor working on behalf of BT Openreach) - To note the proposed road closure at West Challacombe Lane on 16 June 2020.

### **17. North Devon Council – Planning Applications**

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

**70493 Proposal:** Erection of one dwelling (amended block plan and FRA at Gardens of Sea Vista Rosea Bridge Lane Combe Martin.

Applicant: Mr and Mrs P Scott

**Correspondence has been received from a member of the public in respect of above proposal.**

**70696 Proposal:** Erection of convenience store (with ATM and associated plant and machinery) and diversion/re-alignment of road (amended plans) at Hanson Garage, Castle Street, Combe Martin.

Applicant: Landmark Estates

**71004 Proposal:** Part retrospective application for erection of wall and fencing at Keltnie, Shute Lane, Combe Martin.

Applicant: Mrs D Redmore

**71053 Proposal:** Approval of details in respect of discharge of condition 2 (extraction equipment) attached to planning permission 70265 Retrospective Application for Change of Use from Dwelling (Use Class C3) to Bed and Breakfast (Use Class C1) at Lion House, Victoria Street, Combe Martin.

Applicant: Mr A Bates

**71178 Proposal:** Variation of condition 2 (approved plans) and 3 (materials) attached to planning permission 65424 to allow a change to the roof covering at Highview, King Street, Combe Martin.

Applicant: Mr Richardson

**71193 Proposal:** Reserved Matters Application for erect of 5 dwellings (outline planning permission 63456 (App/X1118/W/18/3197384) for 5 dwellings all matters reserved) at Land Adjacent 24 Spurway Gardens, Combe Martin.

Applicant: Mr A Ley

#### **Exmoor National Park – Planning Applications**

Exmoor National Park, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

**62/50/20/004 Proposal:** Reinstatement of railway line, creation of cutting and embankment previously removed together with new railway bridge. (Amendment to approved application ref 62/50/16/001). Location in field North of the A39 West of Holwell Wood, and Land on Access track to Rowley Barton.

Applicant: Lynton and Barnstaple Railway Trust

**ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH CLERK NO LATER THAN 12 NOON ON THE DAY OF THE MEETING**

#### **18. North Devon Council – Planning Decisions (if any)**

**19. Park and Open Spaces**

To note the damage to the wall at Hollands Park and the action being taken.

**20. Footpaths**

To note that the Parish Paths Partnership Finance Forms have been submitted to Devon County Council and to thank Mr Ian Lawton for carrying out the survey of the footpaths.

**21. Health and Safety (if any)**

**22. Exclusion of Press and Public**

**To resolve** under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

**PART B:**

**23. Motion relating to the Parade Toilets**

To receive and consider Cllr Woodbury's discussion paper on the Parade toilets and any actions therefrom.