



Seacott, Cross Street, Combe Martin, EX34 0DH

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To: Cllrs D Woodbury (Chairman), C Wyer (Vice Chairman), A Forgan, H Mallinder, C Withers and K Wyer

You are hereby summoned to attend a **virtual Extra Ordinary meeting** of Combe Martin Parish Council, which will be held at **7pm on Wednesday 29 April 2020, using the ZOOM platform to provide video and audio conferencing** for the purpose of transacting the following business.

Members of the public are welcome to attend **PART A** of the meeting and must notify the Clerk the day before the meeting of their request and provide an email address for the ZOOM platform. Please let the Clerk know if you experience any technical difficulties using the ZOOM platform by telephone or email.

Parish Clerk

Date of issue 24 April 2020

AGENDA

PART A:

1. Apologies

(Please make any apologies known to the Clerk)

2. Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.
- Must be declared on the "Register of Interests", form at the meeting, when making a declaration.

3. To consider any requests for dispensations.

4. To confirm the proposed date for future meeting

Virtual Parish Council meeting - Monday 11 May 2020 at 7pm using the ZOOM platform.

5. Arrangements for suspension of Standing Orders and the delegation of powers to the Clerk.

CMPC to put in place contingency arrangements for the Clerk to assume control of the operation of the Council, should the COVID -19 crisis warrant it. For example if CMPC becomes inquorate due to illness.

6. Beach and Bathing Water Quality – Dog Restriction on Combe Martin Beach.

If information is available at the time of the meeting about the May to September bathing water sampling period, Council to consider whether or not to extend the time period for allowing dogs on to Combe Martin beach. The dog ban comes into force on 1 May.

7. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the disclosure of confidential information.

PART B:

8. Personnel Committee Issues – routine matters.

NDC Family Friendly Policy.

To adopt the NDC Family Friendly Policy (dated July 2015) and back date its implementation to the 1st January 2020.

9. Financial Impact of COVID-19 on CMPC Operations and Business Contracts.

To receive an update on the 2020-21 budget and detailed forecast from the Finance Officer.

To receive a verbal report from the Audit Committee and any actions therefrom.

10. Reserves

To consider the specific impact on the Council's reserves and determine how this will be used or protected during the COVID -19 crisis.

11. To consider short-term staff and other cost saving measures and their implications.

To consider the guidance for local councils during the coronavirus (COVID-19) outbreak, in particular any financial assistance and relief for local authorities, and the Coronavirus Job Retention Scheme.

<https://www.gov.uk/guidance/coronavirus-covid-19-guidance-for-local-government#local-government>

<https://www.gov.uk/guidance/claim-for-wage-costs-through-the-coronavirus-job-retention-scheme>