



COMBE MARTIN PARISH COUNCIL

Seacott, Cross Street, Combe Martin, EX34 0DH

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To: Cllrs D Woodbury (Chairman), C Wyer (Vice Chairman), H Mallinder, C Withers, K Wyer, P Walker, M Richards, A Cossey, C Davidson, S Daukes, and S Coomber

You are hereby summoned to attend **a virtual meeting** of Combe Martin Parish Council, which will be held at **7pm on Monday 11 January 2021, using the Zoom platform to provide video and audio conferencing** for the purpose of transacting the following business.

Members of the public are welcome to attend this meeting and, to do so, must notify the Clerk of their request by noon on the day of the meeting and provide an email address or telephone number for the Zoom platform. Upon receipt, the Clerk will send out an invitation to join the meeting. Members of the public do not need to sign up for an account with Zoom to join the meeting.

The meeting may be recorded.

Note: Please note that prayers will be said at 6.55pm prior to the meeting for any Council Member who wishes to attend.

Parish Clerk

Date of issue: 6 January 2021

AGENDA

PART A:

1. Apologies

(Please make any apologies known to the Clerk)

2. Formal ratification of newly co-opted Councillor appointment

Stephen Coomber was successfully co-opted at the December 2020 Parish Council meeting.

3. Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.
- Must be declared on the “Register of Interests” form at the meeting, when making a declaration.

4. To consider any requests for dispensations

5. Public Participation Period

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time designated for public participation at a meeting shall not exceed 30 minutes and a member of the public shall speak for not more than three minutes.

Members of the public who have requested to attend the meeting will be sent a Zoom invitation that will include joining instructions.

If before, or at the start, or during the meeting, any attendee experiences any technical difficulties using the Zoom platform, please contact the parish council office by telephone on 01271 883403.

6. Minutes

The minutes of the December 2020 meeting have yet to be formally drafted. These will be available at the February 2021 meeting for approval.

7. County and District Councillors' Reports

To receive the reports from the County Councillor and District Councillor.

8. Police

To receive and consider the monthly Ilfracombe Neighbourhood Police Newsletter.

9. North Devon Council – Planning Applications

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

1. **72588 Proposal:** Erection of x3 dwellings incorporating biodiversity enhancements, parking, landscaping and entrance works at Arley House High Street Combe Martin Ilfracombe Devon EX34 0EB
Grid Ref: 258603; 146568
Applicant: Mr D Collacott
2. **72613 Proposal:** Variation of condition 2 (approved plans) attached to planning permission 71922 Conversion of redundant rural building to form

one dwelling to allow for a change of design at Land off Park Lane Combe
Martin Ilfracombe Devon EX34 0LL

Grid Ref: 258426; 146393

Applicants: Mr and Mrs Gubb

3. **72577 Proposal:** Conversion of garage into two flats that may be used as holiday let accommodation at Garage Rosea Bridge Lane Combe Martin EX34 0DP Grid Ref: 257890; 147159

Applicant: Mr N Hinsley

4. **72647 Proposal:** Construction of new pitched roof over existing garage at Romany Rye West Challacombe Lane Combe Martin Ilfracombe Devon EX34 0HF

Grid Ref: 258206; 146959

Applicant: Mr G Evans

10. Exmoor National Park – Planning Applications

Exmoor National Park, the determining Authority, has asked for comments from this Parish Council on the following planning application:

1. **62/19/20/007 Proposal:** Proposed change of use of redundant agricultural building to form 2 no. holiday let homes at Collings Ball, Shute Lane, Combe Martin, EX34 0HW. Resubmission of refused application

62/19/19/008

Applicants: Mr & Mrs Turner

2. **62/19/20/005 Proposal:** Proposed conversion of agricultural barn into basic walker's bothy, and provision of a new bat roost in Grade II listed outbuilding at West Challacombe Manor at barn near West Challacombe Manor (Easting: 258975 & Northing: 147535), Combe Martin, EX34 0DS.

Applicant: The National Trust (Mr R Joules)

3. **62/19/20/006LB Proposal:** Listed Building Consent for works to provide a new bat roost in an outbuilding at West Challacombe Manor at barn near West Challacombe Manor (Easting: 258975 & Northing: 147535), Combe Martin, EX34 0DS
Applicant: The National Trust (Mr R Joules)

4. **62/19/20/008 Proposal:** Proposed single storey extension and installation of 3 dormer windows, together with replacement of woodframe windows with aluminium coated windows at Heatherdown Cottage, Road From Stoney Corner To Rhydda Bank Cross, Combe Martin, EX34 0PF
Applicant: Dr Rob Schuster Bruce

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH CLERK BY TELEPHONE OR EMAIL NO LATER THAN 12 NOON ON THE DAY OF THE MEETING.

[11. North Devon Council planning decisions \(to note\)](#)

1. **72679** – Collings Ball Shute Lane Combe Martin Devon EX34 0HW – No observations.
2. **72385** – Treetops Buzzacott Lane Combe Martin Ilfracombe Devon EX34 0NL – Approved.
3. **72690** - Heatherdown Cottage Combe Martin Ilfracombe Devon EX34 0PF – No observations.
4. **72623** - Barn near West Challacombe Manor Lane from West Challacombe Lane to Shute Lane Ilfracombe Devon EX34 0DS – No observations.
5. **72624** – Barn near West Challacombe Manor Lane from West Challacombe Lane to Shute Lane Ilfracombe Devon EX34 0DS – No observations.
6. **72320** - Glen Lyn Garage Borough Road Combe Martin Ilfracombe Devon EX34 0AN – Approved.

12. Exmoor National Park Authority planning decisions (to note)

1. **62/19/20/004** – The Cottage North Challacombe Farm Combe Martin EX34 0DS – Approved.

13. Finance (Finance reports shall be circulated to Council Members prior to the meeting):

1. **Motion:** To approve the December 2020 finance reports on the monthly payments and receipts and list of payments for January 2021.
2. To note the December 2020 finance reports on the monthly summary balances and bank reconciliation and car park receipts.
3. To receive and approve the Q3 summary income & expenditure statement, forecast reserve movement for the year, and balance sheet as at 31st December 2020. Finance Officer to report.
4. To receive and approve the 2021/22 budget adjusted in line with recommendations agreed at the November 2020 Parish Council meeting. Finance Officer to report.
5. To note the impact of the 2021/22 Precept demand on the tax base of Band D properties in Combe Martin. Finance Officer to report.

14. To consider and respond to Government announcements on coronavirus lockdown measures.

1. Council car parks.

15. Allocation of Councillors to Parish Council committees, sub-committees, working parties, and representatives to outside bodies.

Standing Order no. 4 (Committees and Sub-Committees – Make-up and Functions) set out the Parish Council's current groups and their Terms of Reference and Standing Order no. 28 (Representatives to Outside Bodies) lists the local bodies. Council Members should refer to these Standing Orders for this agenda item.

16. To confirm proposed dates for future meetings

Virtual Parish Council Meeting – Monday 8 February 2021 at 7pm.

17. Correspondence (copied to all Council Members)

1. Member of the public – To note the concerns raised about the emergence of a spring or blocked drain at the junction of Rews Close - Hangmans Path.
2. Combe Martin Water Watch Group (CMWWG) – To note the letter from the Chairman and Vice Chairman of the CMWWG to the Environment Agency about implementing recommendations to bathing water quality testing on Combe Martin beach.
3. Member of the public – To note the concerns raised about the drainage system on Rectory Road and the response from Devon County Council.
4. Member of the public – To note the request to place a memorial plaque on Adams Hay wall.

18. Parks and Open Spaces

1. Alleged vandalism to the Christmas trees at Adams Hay and the Parade
To note that the Christmas tree lights at Adams Hay and the Harris fencing surrounding the Christmas tree at the Parade suffered alleged vandalism over the holidays causing the lights to stop working temporarily and the blocks

securing the Harris fencing to be moved and left in the middle of the car park causing a potential hazard to car park users.

19. Footpaths (if any)

20. Health and Safety (if any)

21. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B:

22. To consider and respond to Government announcements on coronavirus restrictions.

1. Remote working arrangements.
2. Free Help Combe Martin Helpline Support.
3. Delay in recruiting additional support to the Clerk.