



COMBE MARTIN PARISH COUNCIL

Seacott, Cross Street, Combe Martin, EX34 0DH

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To: Cllrs D Woodbury (Chairman), C Wyer (Vice Chairman), H Mallinder, C Withers, K Wyer, P Walker, M Richards, A Cossey, C Davidson, S Daukes, and S Coomber

You are hereby summoned to attend **a virtual meeting** of Combe Martin Parish Council, which will be held at **7pm on Monday 8 February 2021, using the Zoom platform to provide video and audio conferencing** for the purpose of transacting the following business.

Members of the public are welcome to attend this meeting and, to do so, must notify the Clerk of their request, preferably, by noon on the day of the meeting and provide an email address or telephone number for the Zoom platform. Upon receipt, the Clerk will send out an invitation to join the meeting. Members of the public do not need to sign up for an account with Zoom to join the meeting.

The meeting may be recorded.

Note: Please note that prayers will be said at 6.55pm prior to the meeting for any Council Member who wishes to attend.

Parish Clerk

Date of issue: 3 February 2021

AGENDA

PART A:

1. Apologies

(Please make any apologies known to the Clerk)

2. Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.
- Must be declared on the “Register of Interests” form at the meeting, when making a declaration.

3. To consider any requests for dispensations

4. Public Participation Period

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time designated for public participation at a meeting shall not exceed 30 minutes and a member of the public shall speak for not more than three minutes.

Members of the public who have requested to attend the meeting will be sent a Zoom invitation that will include joining instructions.

If before, or at the start, or during the meeting, any attendee experiences any technical difficulties using the Zoom platform, please contact the parish council office by telephone on 01271 883403 for assistance.

5. Minutes

To approve and sign as a correct record, the Minutes of the virtual Combe Martin Parish Council meeting held on Monday 11 January 2021.

6. County and District Councillors' Reports

To receive the reports from the County Councillor and District Councillor.

7. Police

To receive and consider the monthly Ilfracombe Neighbourhood Police Newsletter.

8. North Devon Council – Planning Applications

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

1. **72714 Proposal:** Extension to dwelling at Morsha King Street Combe Martin Ilfracombe Devon EX34 0DA
Applicant: Mr R Lethaby
2. **72745 Proposal:** Removal of asbestos cement roof covering, reconstruction and provision of new slate finishes at 2 North Devon Cottages Castle Street Combe Martin Devon EX34 0JF
Applicant: Anne Power

9. Exmoor National Park – Planning Applications

Exmoor National Park, the determining Authority, has asked for comments from this Parish Council on the following planning application:

1. **62/19/21/001 Proposal:** Proposed extension to existing access ramp together with installation of additional ramp and turning area to allow wheelchair/pushchair access to beach at bottom of footpath (resubmission of application number 62/19/20/003).

Applicant: Combe Martin Coastal Community Team and Combe Martin Parish Council.

10. Planning Appeals

1. APP/X11118/W/20/3264839: Demolition of existing dwelling and replace it with a new dwelling at Orchard Dene Western Gardens Combe Martin North Devon EX34 0EY

Appellant's name: Mr C Bick

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH CLERK BY TELEPHONE OR EMAIL NO LATER THAN 12 NOON ON THE DAY OF THE MEETING.

11. North Devon Council planning decisions (to note)

1. **72647** – Construction of new pitched roof over existing garage at Romany Rye West Challacombe Lane Combe Martin Ilfracombe Devon EX34 0HF. Approved.

12. Finance (Finance reports shall be circulated to Council Members prior to the meeting):

1. **Motion:** To approve the January 2021 finance reports on the monthly payments and receipts and list of payments to be paid.
2. To note the January 2021 finance reports on the monthly summary balances and bank reconciliation and car park receipts.

13. To consider and respond to Government announcements on coronavirus lockdown measures (if any).

14. To confirm proposed dates for future meetings

Virtual Parish Council Meeting – Monday 8 March 2021 at 7pm.

Virtual Committees Meeting – Monday 22 February 2021 at 7pm.

15. Correspondence (copied to all Council Members)

1. Member of the public – To note person's comments about the loss of off-street parking at Victoria Street with the closure of Hanson's Garage.
2. Member of the public – To note the request to install CCTV in Cormelles Car Park following vandalism to person's vehicle.
3. Devon County Council – To note the temporary traffic order – various roads.
4. Member of the public – To note the correspondence about dog controls on Combe Martin beach and the Chairman's response.
5. Anonymous – Raising concerns about building development at Skirhead Lane.

16. Update on cashless parking options and online permit payments.

The Clerk and Finance Officer to provide an update.

17. Parks and Open Spaces

Cllr Coomber to provide an update on the Combe Martin Youth Group's Pump Track proposals.

18. Footpaths

1. Horses at Hollands Park.

There have been several sightings of horse riders riding through Hollands Park. Hollands Park is not a bridleway. To consider and agree on action to be taken.

19. Health and Safety (if any)

20. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

PART B:

21. Internal Audit

To note the list of outstanding matters that require action before the next internal audit and agree on action to be taken.

- Fixed Asset Register
- Leases and rent
- File storage
- Community Centre

22. Grant agreement for public convenience facilities at Hollands Park dated 2006

To consider and agree on action to be taken.