



COMBE MARTIN

PARISH COUNCIL

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To: Cllrs D Woodbury, P Walker, H Mallinder, M Richards, A Cossey, S Daukes, S Coomber, M Worth, T Seldon and S Boyce

You are hereby summoned to attend an Extraordinary Meeting of Combe Martin Parish Council which will be held on **Wednesday 4 August 2021 at 7pm** at St Peters Church Hall for the purpose of transacting the following business.

Council Members may wish to have a moment of reflection before the start of the meeting.

The meeting may be recorded.

Parish Clerk

Date of issue: 30 July 2021

AGENDA

PART A:

1. Appointing a Chair to preside at this meeting

Following the resignations of the current Chair and Vice Chair, to appoint a Chair to preside at this meeting until a new Chair is elected.

2. Apologies

(Please make any apologies known to the Clerk)

3. Declarations of Interest

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.
- Must be declared on the “Register of Interests” form at the meeting, when making a declaration.

4. Requests for Dispensations

5. Election of Chair

Following the resignation of Cllr David Woodbury as Chair, to elect a new Chair.

6. Declaration of Office - Chair

The Chair shall read and sign the prescribed ‘Declaration of Acceptance of Office’.

7. Election of Vice Chair

Following the resignation of Cllr Pamela Walker as Vice-Chair, to elect a new Vice-Chair.

8. Public Participation Period

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on this agenda. The period of time designated for public participation at a meeting shall not exceed 30 minutes and a member of the public shall speak for not more than three minutes.

9. Membership of Committees

1. To confirm existing membership of committees.
2. To appoint three members to serve on the Finance and Policy Committee and a Chair.
3. To appoint one member to serve on the Parks and Open Spaces Committee.
4. To appoint one member to serve on the Asset Management Committee.
5. To appoint one member to serve on the Personnel Committee and a Chair.
6. To appoint one member to serve on the Emergency Committee.

10. Parish Council Representatives

To confirm current representatives, and appoint representative to:

1. Exmoor Parish and Consultative Forum
2. Combe Martin Coastal Community Team
3. Combe Martin Bowling Club

11. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

PART B

12. Staffing Matters

1. To note the confidential email from Cllr Woodbury which raises issues of concern about staffing. (This note was circulated to cllrs prior to the meeting.)

2. Clerk to report on the recruitment campaign for a Finance Officer and Administrator.