



COMBE MARTIN

PARISH COUNCIL

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To: Cllrs D Woodbury (Chair), P Walker (Vice Chair), H Mallinder, M Richards, A Cossey, S Daukes, S Coomber, M Worth, T Seldon and S Boyce

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on **Monday 12 July 2021 at 7pm** at the Village Hall for the purpose of transacting the following business.

Please note that COVID-19 measures regarding face coverings, hand washing, and social distancing shall apply at this meeting, and attendance is limited to sixty-five seated.

Council Members may wish to have a moment of reflection before the start of the meeting.

The meeting may be recorded.

Parish Clerk

Date of issue: 7 July 2021

The Chair shall read out a personal statement prior to the start of the meeting.

AGENDA

PART A:

1. Apologies

(Please make any apologies known to the Clerk)

2. Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.
- Must be declared on the “Register of Interests” form at the meeting, when making a declaration.

3. To consider any requests for dispensations

Section 33 of the Localism Act 2011 makes provision for the granting of a dispensation allowing a Member with a disclosable Pecuniary Interest in a matter to speak and/or vote on that matter.

Section 33(2) confirms that a Parish Council may grant a dispensation, if having regard to all the relevant circumstances, it considers that;-

- without the dispensation, the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business or
- granting the dispensation is in the interests of persons living in the council's area or
- it is otherwise appropriate to grant a dispensation.

Standing Orders require dispensation requests to be made in writing and submitted to the Clerk as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

4. Public Participation Period

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 30 minutes and a member of the public shall speak for not more than three minutes.

5. Minutes

1. To approve and sign as a correct record, the minutes of the Annual Parish Meeting, Annual Council meeting, and the Parish Council meetings held on:
 - i. Monday 21 June 2021 (Annual Parish and Parish Council meetings)
 - ii. Wednesday 5 May 2021
 - iii. Monday 26 April 2021
 - iv. Monday 12 April 2021
 - v. Monday 8 March 2021
 - vi. Monday 10 August 2020
 - vii. Monday 13 July 2020
 - viii. Monday 8 June 2020
 - ix. Monday 11 May 2020

2. To note that the notes and minutes of the Finance and Policy Committee meeting held on Tuesday 23 March 2021 are under review. To be presented at the next meeting.

6. County and District Councillors' Reports

To receive the reports from the County Councillor and District Councillor.

7. Police

To receive the monthly Ilfracombe Neighbourhood Police Newsletter.

8. North Devon Council – Planning Applications

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

1. **73514 Proposal:** Replacement of detached workshop with garage and garden room/home office on first floor extension on main house at Crackalands Combe Martin EX34 OAZ
Applicant: Mr David Atkins
2. **73426 Proposal:** Extension and alterations to dwelling to form additional living accommodation at 2 Floodgate Meadows Buzzacott Lane Combe Martin EX34 0NL
Applicant: Mr and Mrs Coombs
(Extension to the consultation period has been requested on this proposal)
3. **73591 Proposal:** Replacement windows and entrance door at Flats 1A and 1B Belmont Avenue Combe Martin EX34 0PR
Applicant: Mr and Mrs Atkins and Brook
(Extension to the consultation period has been requested on this proposal)

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH CLERK BY TELEPHONE OR EMAIL NO LATER THAN 12 NOON ON THE DAY OF THE MEETING.

9. North Devon Council Planning Decisions

73237 Proposal: 7 Park Crescent Combe Martin Ilfracombe Devon EX34 0LN. **Approved** - Certificate of lawful development for proposed vehicle hardstanding

10. North Devon Council Planning Correspondence

Alleged unauthorised change of use – storage of metal container at Coach Park, High Street, Combe Martin EX34 0ET.

Motion: To delegate authority to the Asset Management Committee to review Council's previous decisions and to take action to resolve.

11. Finance (Finance reports shall be circulated to Members prior to the meeting):

Finance Reports

1. **Motion:** To approve the June 2021 finance reports on the monthly payments and receipts and July 2021 list of payments to be paid.
2. To note the June 2021 finance reports on the monthly summary balances and bank reconciliation and car park receipts.
3. **Motion:** To receive and approve the Q1 summary income & expenditure statement, forecast reserve movement for the year, and balance sheet as at 30 June 2021. Finance Officer to report.

12. To consider and respond to Government announcements on coronavirus lockdown measures.

13. To confirm proposed dates for future meetings

Parish Council meeting – Monday 9 August 2021 at 7pm – location to be confirmed.

14. Correspondence (copied to all Council Members)

1. **Member of the Public** – To note letter about the Public Consultation on 'Wollams Land', and Parish Council expenditure.
2. **Plastic Free North Devon** – To consider the request from Plastic Free North Devon to set up an outreach stand in Combe Martin on a suitable outdoor green space.

15. Cllr Resignation and Membership of Committees

1. To note the resignation of Cllr Davidson.
2. To confirm existing membership of committees.
3. To appoint three members to serve on the Finance and Policy Committee and a Chair.

4. To appoint one member to serve on the Parks and Open Spaces Committee.
5. To appoint one member to serve on the Asset Management Committee.
6. To appoint one member to serve on the Personnel Committee and a Chair.
7. To appoint one member to serve on the Emergency Committee.

16. Planning Applications

To decide how to deal with future planning applications.

17. Parish Council Representatives

To confirm current representatives, and appoint representative to:

1. Exmoor Parish and Consultative Forum
2. Combe Martin Coastal Community Team
3. Combe Martin Bowling Club

18. Combe Martin Parish Council Development Policy

Motion by Vice Chair, Cllr Walker

That this Council implements the Parish Council's Development Policy for all new project proposals and priorities for one year or, if earlier, until Council adopts a Neighbourhood Plan or a formal set of priorities, into either of which it would incorporate an updated Development Policy.

A covering note by Cllr Walker has been circulated to Council Members.

19. Parks and Open Spaces (if any)

1. Bollards on the Slipway

A Council Member has received a complaint about the bollards on the slipway and whether their installation is legal.

2. Commercial Gazebos on the Beach

Motion: Not to allow commercial gazebos on Combe Martin Beach.

3. Hollands Park

To receive Cllr Worth's report of litter at Hollands Park.

20. Footpaths (if any)

21. Health and Safety (if any)

1. Bridge at Barton Gate Lane

To note the Devon County Council Bridge Inspection report of the condition of the bridge at Barton Gate Lane.

Signs have been erected to inform local residents and members of the public about the condition of the bridge and the office has been liaising with South West Water.

2. Cobblers

To note the report of a member of the public and their dog being bitten by an adder at Cobblers.

Signs have been erected in the area of Cobblers and placed on the office notice board to inform members of the public.

22. Asset Management

Combe Martin Village Hall

The Combe Martin Village Hall Community Group (CMVHCG) is seeking formal approval from the Council to carry out improvement works to the bar, bar area and annexe at the village hall.

23. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

PART B:

24. Asset Management

1. To consider the correspondence from the Combe Martin Village Hall Community Group.

2. To consider the correspondence received from Turners Property Centre.

25. Personnel Committee

Update for Council Members on Personnel matters.