



**DRAFT Minutes of the meeting of Combe Martin Parish Council held on
Monday 13th September 2021 at 7pm at Community Centre.**

Present: Cllrs T Seldon (Chair), S Coomber (Vice Chair), D Woodbury, P Walker, H Mallinder, M Richards, S Daukes, M Worth, S Boyce, C Galloway and A Williams. D Hatherley joined after his election.

In attendance: Finance Officer (Acting Clerk and minute taker), District Cllr Y Gubb, and fourteen members of the public

PART A:

[201/21 Apologies](#)

County Cllr A Davis

[202/21 Declarations of interest](#)

None

[203/21 To consider any requests for dispensations](#)

None

[204/21 Co-option of New Councillor](#)

Two parishioners applied for the post. Following a presentation from each candidate a vote was taken and David Hatherley was duly elected. After signing a declaration of acceptance of office Cllr. Hatherley joined the meeting.

The Vice Chair thanked both candidates for applying.

[205/21 Public Participation Period](#)

Potential Office relocation to Community Centre – District Cllr. Y Gubb noted that this was on the agenda and asked if it was agreed, would any

potential options for Seacott be subject to a business plan and public consultation. The Chair confirmed that it would.

Potential flooding of river UMBER – A member of the public expressed continued concerns about this issue and asked that CMPC continue to explore options with NDC and the Environment Agency. Cllr Worth explained that he had talked to Simon Dart from the EA who had indicated that no funding was currently available for maintenance.

Councillor reports from outside bodies – A member of the public asked why this was not included on the agenda. It was explained that due to covid there had not been any meetings until recently. Cllr Walker (CLT rep) was asked if there was any update from their recent meeting – she confirmed that a report would be available soon. It was agreed that this would be included on Agendas in future.

Hollands Park – A member of the public asked if there was an ultimate plan for future development of Hollands Park. It was explained that this had been delegated to Chairs of Asset Management & Parks and Open Spaces Committees to progress this.

Information request to CLT – A member of the public asked if a list of CMPC Assets could be sent to the CLT. Clerk to action.

[206/21 Minutes](#)

1. Parish Meeting held on Monday 9th August 2021

RESOLVED: To approve and sign as a correct record, the minutes of the Parish Council Meeting held on Monday 9th August 2021

[207/21 County and District Councillors' Reports](#)

North Devon Council

District Cllr Yvette Gubb provided the following report

The Leader of NDC had issued a statement regarding the local housing market in North Devon and noted that they are acutely aware of local housing difficulties for local people.

The Council has been very active in its efforts to keep people housed – key statistics for period from April 2020 – March 2020 are:

- Council were approached 1,600 times and were able to prevent over 500 households becoming homeless.
- Assisted almost 300 households into social housing
- Secured temporary accommodation for 241 people
- Helped 142 people with deposits to get them into more secure rented accommodation
- Accommodated 56 rough sleepers
- Used new 'pod' style accommodation to successfully house seven different people who were rough sleeping, as well as providing higher levels of support to those experiencing homelessness.
- Provided 117 new affordable homes and as of 31 May 2021 have approved 636 further affordable dwellings and are awaiting completion by developers.

Devon County Council

County Cllr Andrea Davis' has sent her apologies but her report is attached in full below:

Peninsula transport- Shaping the future of Transport across the South West- a reminder!

I would be very grateful if the Parish Council would consider responding to the consultation please. it would be good to hear from residents and businesses too so please do share the message.

Peninsula Transport is the shadow sub-national transport body (STB), bringing together the five lead transport authorities in the Peninsula (Cornwall, Devon, Plymouth, Somerset and Torbay) to work directly with the Department for Transport (DfT) on the strategic transport priorities for the region. Formed in 2018, it is a partnership established to transform transport and boost economic growth for the Peninsula.

The work of Peninsula Transport considers the following key areas:

- Resilient road and rail networks to support connectivity to its key markets in the Midlands, the north of England, London and international gateways at Heathrow, Gatwick and Southampton as well as access to our regional airports and ports
- Impact of technology and innovation in supporting our urban and rural mobility challenges

- Infrastructure investment needed to unlock housing development and create accessible enterprise areas
- Take a regional lead in the transition to decarbonisation of the strategic transport network

The first priority for Peninsula Transport is the development of a regional transport strategy, which plans and prioritises strategic infrastructure across the peninsula over the next thirty years. As part of this work, Peninsula Transport has produced a high-level vision document setting out the goals that will ultimately define the overall direction and principles of the full regional transport strategy.

The high level vision will be consulted on throughout the summer into September to ensure that the vision is shared with those across the peninsula and determine if the goals meet the needs of those using the network.

Vison and Goals

The key challenge for the Peninsula is to strengthen strategic links to keep pace with the rest of the UK, reinforcing connectivity and maximising opportunities to boost productivity. Transport is a vital part of every day life and therefore a transport strategy needs to be bold and ambitious, delivering a transport system that that works for people, businesses and the planet.

The vision for the peninsula is: “transforming transport across the peninsula, enabling our society and economy to thrive and our unique and outstanding environment to flourish.”

The vision is underpinned by the following five goals:

- We will improve connections between people, businesses, and places
- We will enhance resilience of the transport network
- We will deliver affordable, zero-emissions transport for everyone
- We will help to improve the health and wellbeing of communities in the peninsula
- We will help the peninsula to be a great place to live and work

The Consultation

*The consultation will open week commencing 12th July and will close week **ending 17th September 2021.***

www.peninsulatransport.org.uk.

What happens next?

Once the consultation has closed, Peninsula Transport will use the feedback to inform the full strategy. A number of supporting studies are either underway or planned to support the transport strategy and our website will be updated as the programme progresses. We expect to publish our transport strategy in 2022, setting out our proposals for the delivery a transport system that works best for people, businesses and the planet.

The consultation is on the website: , www.peninsulatransport.org.uk,
or you can contact us by emailing info@peninsulatransport.org.uk.

Challenge Fund launched to help growth of Community Energy sector

Devon County Council is making £200,000 available through its new Community Energy Challenge Fund, as part of its efforts to support economic recovery following the pandemic.

Not for profit organisations, public sector bodies and community groups across the county will be able to bid for one-off grants of between £1,000 and £25,000. The scheme will help enable the development of a handful of pilot Community Energy Projects, and assist more people in accessing local Community Energy initiatives and supply chains.

Applications must be submitted by 12noon on Monday 8 November 2021 and application information is available at <https://www.devon.gov.uk/economy/funding-and-research/community-energy-fund/> Successful projects must spend the funding by 31 March 2023.

With more than 500,000 homes in Devon needing to undergo a “green retrofit” to become more energy efficient by 2050 and meet the Zero Carbon targets set by central government, the scheme will also fund places on accredited training for community retrofit courses to gain qualifications as advisors, assessors and co-ordinators.

Devon is currently home to 22 community energy organisations – that’s more than any other county in the UK. They run more than 60 community owned renewable projects, which have generated over 17,400 MWh of clean green energy, saving 6,080 tonnes of CO2 emissions and helping more than 2,700 homes to save on energy bills and increase their energy efficiency. These organisations have also raised over £14 million of investment and created more than 30 full time equivalent jobs.

The Challenge Fund will aim to capitalise on the economic opportunities within the sector, in line with the aspirations of the Team Devon Covid 19 Business and Economic Recovery prospectus.

Coronavirus updates from Devon County Council

The link below may be of interest to residents with the situation changing and many interested in what is happening locally this link is a useful starting point for questions and the current situation in Devon.

The link takes you to the Covid-19 pages on the Devon County Council Website, it has daily updated information as to positive cases within the area, information about testing and track and trace.

<https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

Reminder about reporting a highway problem:

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

telephone: 0345 155 1004

208/21 Police

The monthly Ilfracombe Neighbourhood Police Newsletter for September 2021 was received and circulated to Councillors prior to the meeting.

Number of crimes reported in August 2021

Combe Martin

Violence with injury	2
Violence without injury	2
Stalking and harassment	1
Shoplifting	1
All other theft offences	1
Criminal damage	2
Non-Notifiable offences	1

Berrynarbor

Violence with injury	1
Violence without injury	1

Criminal damage	2
Public Order Offences	2

East Down

None

209/21 North Devon Council – Planning Applications

1. **73626 Proposal:** Conversion and extension of ancillary office/garage to form a dwelling at Broad Oaks, Buzzacott Lane, Combe Martin EX343 0NL
Applicant: Mr Moore

RESOLVED: To inform the planning authority that Combe Martin Parish Council supports this planning application subject to review of wildlife assessment and access issues.

2. **73783 Proposal:** Demolition of existing garage and erection of new garage at Cloudshill, 3 West Challacombe Lane, Combe Martin
Applicant: Haines

RESOLVED: To inform the planning authority that Combe Martin Parish Council supports this planning application.

210/21 Exmoor National Park – Planning Applications

1. **62/62/21/006 Proposal:** Lawful development certificate for proposed installation of roof mounted solar panels to barn roof. West Dean Farm, Trentishoe, Devon
Applicant: Mr Karl Tippett

RESOLVED: To inform the planning authority that Combe Martin Parish Council supports this planning application.

211/21 North Devon Council Planning Decisions

73514 Proposal: Crackalands Combe Martin EX34 0AZ. Replacement of detached workshop with garage and garden room/home office on first floor, plus first floor extension on main house. This was noted.

73591 Proposal: Flats 1A and B Belmont Avenue Combe Martin EX34 0AZ. Replacement windows and entrance door. This was noted.

212/21 Finance:

Finance Reports

1. **RESOLVED:** To approve the August 2021 finance reports on the monthly payments and receipts and September 2021 list of payments to be paid:
 - The list of payments made between 01/08/2021 and 31/08/2021 totalling £19,584.91
 - The cash received between 01/08/2021 and 31/08/2021 totalling £40,727.2
 - The list of payments for September 2021 totalling £9,947.78
2. The August 2021 monthly summary balances and bank reconciliation and car park receipts were noted.

213/21 To confirm proposed dates for future meetings

RESOLVED: To hold a Parish Council Meeting on Monday 11 October 2021 at 7pm in the Community Centre.

And

To hold a meeting of the Asset Management Committee on Monday 27th September at 7pm in the Community Centre.

214/21 Correspondence

1. **Seaside Lights** – Council noted the e-mail from County Cllr. Andrea Davis re road closure on w/c 22/11/2021 to work on the Seaside lights.
2. **General appearance of Seaside area** – Council noted the e-mail from a parishioner regarding the overall appearance of the seaside area in respect of flowerpot tubs, overgrown vegetation and other observations, and to offer any assistance they can. The Clerk was asked to liaise with the parishioner and make them aware of volunteer groups in the community who maintain flower pots and review other issues raised that are on the workforce work schedule.
3. **Various issues** – Council noted the e-mail from a member of the public.
4. **Football Club** – A request was received for the Council to be a joint applicant with the Football Club to submit a football foundation small grant application for improvements.

RESOLVED : To agree to a joint grant submission

215/21 Parks and Open Spaces (if any)

None.

216/21 Footpaths

None.

217/21 Asset Management

1. **Off Street Parking Order**

Cllr Daukes outlined potential changes to the Off Street Parking Order for 2022/23. After a brief discussion it was

RESOLVED : to defer this item to the Asset Management Committee for further discussion.

2. **Office Relocation**

A proposal was tabled by Cllr Worth to move the Office from Seacott to the Community Centre. After much discussion it was

RESOLVED: to agree to the move in principle subject to a detailed costing exercise. It was also agreed to begin discussions with the Trust as to how this could be achieved.

(9 Councillors voted in favour of the motion, Cllrs Walker, Woodbury and Richards voted against)

218/21 Health and Safety

None

219/21 Woolams Land

Council were asked to confirm that after a village consultation the proposal to purchase Woolams Land will not proceed. It was

RESOLVED: That the purchase will not proceed and that the family should be thanked for the opportunity. It was also agreed that we would invite them to speak to the CLT and give them contact details.

220/21 Personnel Committee

Nominations were sought for one councillor to join the Personnel Committee.

Cllr's Worth & Mallinder offered to join the Committee and after a vote it was

RESOLVED: that Cllr Worth was elected to the Committee.

221/21 Housing Crisis

In light of actions by Braunton, Ilfracombe and Bideford, Councillors were asked if they wished to declare a Housing crisis for Combe Martin. After a brief discussion it was

RESOLVED: to declare a Housing Crisis in Combe Martin.

222/21 Exclusion of Press and Public

RESOLVED: a. That, under section1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting for the following items as they involve the disclosure of sensitive and confidential information, and the items contain exempt information as defined by the Local

Government Act 1972 Schedule 12a Part 1. b. That all reports and documents relating to the items be confirmed as “Not for publication”.

Part A of the meeting closed at 8.35pm.

