



# COMBE MARTIN

## PARISH COUNCIL

Seacott, Cross Street, Combe Martin, EX34 0DH

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**To: Cllrs T Seldon (Chair), S Coomber (Vice Chair), S Boyce, C Galloway, S Daukes, D Woodbury, P Walker , H Mallinder, M Richards, A Williams, M Worth**

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on **Monday 13 September 2021 at 7pm** at the Community Centre for the purpose of transacting the following business.

Council Members may wish to have a moment of reflection before the start of the meeting.

The meeting may be recorded.

**Parish Clerk**

Date of issue: 8 September 2021

## **AGENDA**

### **PART A:**

1. **Apologies**

(Please make any apologies known to the Clerk)

2. **Declarations of interest**

To receive declarations of personal interests and disclosable pecuniary interests in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.
- Must be declared on the “Register of Interests” form at the meeting, when making a declaration.

3. **To consider any requests for dispensations**

4. **Co-option of New Councillors**

To consider the applications for co-option and to vote on the applications received from candidates who have expressed an interest in becoming a Parish Councillor for Combe Martin Parish Council.

5. **Public Participation Period**

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 30 minutes and a member of the public shall speak for not more than three minutes.

6. **Minutes**

To approve the minutes from the Parish Council meeting held on Monday 9 August 2021.

7. **County and District Councillors' Reports**

To receive the reports from the County Councillor and District Councillor.

8. [Police](#)

To receive the monthly Ilfracombe Neighbourhood Police Newsletter.

9. [North Devon Council – Planning Applications](#)

**North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:**

**73626 Proposal** – Conversion and extension of ancillary office/garage for form a dwelling at Broad Oaks, Buzzacott Lane, Combe Martin

**Grid Ref:** 259896, 145852

Applicant: Mr Moore

**73783 Proposal** – Demolition of existing garage and erection of new garage at Cloudshill, 3 West Challacombe Lane, Combe Martin

**Grid Ref:** 258280;146943

Applicant: Haines

10. [Exmoor National Park – Planning Applications](#)

**Exmoor National Park, the determining Authority, has asked for comments from this Parish Council on the following planning application:**

1. **62/62/21/006 Proposal:** Lawful development certificate for proposed installation of roof mounted solar panels to barn roof. West Dean Farm, Trentishoe, Devon

Applicant: Mr Karl Tippet

**ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH COUNCIL OFFICE BY TELEPHONE OR EMAIL NO LATER THAN 12 NOON ON THE DAY OF THE MEETING (Contact details are at the top of this Agenda).**

11. [North Devon Council Planning Decisions](#)

73514 Proposal: **Crackalands Combe Martin EX34 0AZ**. Replacement of detached workshop with garage and garden room/home office on first floor, plus first floor extension on main house - **Approved**

73591 Proposal: **Flats 1A and 1B Belmont Avenue Combe Martin EX34 0AZ**. Replacement windows and entrance door – **Approved**

12. [Finance \(Finance reports shall be circulated to Members prior to the meeting\):](#)

Finance Reports

1. **Motion:** To approve the August 2021 finance reports on the monthly payments and receipts and September 2021 list of payments to be paid.
2. To note the August 2021 finance reports on the monthly summary balances and bank reconciliation and car park receipts.
3. Update/approve quotes being obtained for emergency work on Newberry Sea Wall.

13. [To confirm and set dates for future meetings](#)

Parish Council meeting – Monday 11 October 2021 at the Community Centre.

Asset Management Committee –

Parks and Open Spaces Committee -

#### 14. Correspondence (copied to all Council Members)

1. Seaside Lights – to note the email received from District Councillor Andrea Davis.
2. To note the email received from a member of the public regarding the seaside area.
3. To note the email received from a member of the public concerning various issues.
4. To agree a request from Football Club to submit a joint Small Grant Application.

#### 15. Parks and Open Spaces (if any)

#### 16. Footpaths (if any)

#### 17. Asset Management

##### Off Street Parking Order

1. To consider the potential changes to the Off Street Parking Order for 2022/2023

##### Office relocation

2. To consider moving the Parish Council office from Seacott to the Community Centre. If Council agrees it will be formally put to the Trust.

#### 18. Health and Safety (if any)

#### 19. Woolams Land

Motion – To confirm that after a village consultation the proposal to purchase Woolams Land will not proceed and, to thank the family for the opportunity.

## 20. Personnel Committee

To nominate and elect one councillor onto the Personnel Committee

## 21. Housing Crisis

In light of actions by Braunton, Ilfracombe and Bideford, does Council wish to declare a Housing Crisis for Combe Martin?

## 22. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

### **PART B:**

## 23. Tenancy Agreements

Cllrs Daukes and Walker to provide an update with reference to the recent correspondence about the future letting of Flat 1, Ebberleigh House.