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**To: Cllrs T Seldon (Chair), S Coomber (Vice Chair), S Boyce, C Galloway, S Daukes, D Woodbury, P Walker, H Mallinder, M Richards,**

**M Worth and D Hatherley**

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on **Monday 8 November 2021 at 7pm** at the Community Centre for the purpose of transacting the following business.

**Members are reminded that the Remembrance Sunday Parade will muster at the Pack O' Cards on Sunday 14 November 2021, at 9.30am moving off at 9.55am, with the Service commencing at 10.15am in the Parish Church.**

Council Members may wish to have a moment of reflection before the start of the meeting.

The meeting may be recorded.

**Parish Clerk**

Date of issue: 3 November 2021

AGENDA

**PART A:**

1. Apologies

(Please make any apologies known to the Clerk)

1. Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests in respect of items on this agenda. Members are reminded that all interests:

* Should be declared at the beginning of the meeting.
* Should be declared prior to the item being discussed.
* Must be declared on the “Register of Interests” form at the meeting, when making a declaration.
1. To consider any requests for dispensations
2. Public Participation Period

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 30 minutes and a member of the public shall speak for not more than three minutes.

1. Minutes
2. To approve the minutes from the Parish Council meeting held on Monday 11 October 2021.
3. County and District Councillors’ Reports

To receive the reports from the County Councillor and District Councillor.

1. Police

To receive the monthly Ilfracombe Neighbourhood Police Newsletter.

1. North Devon Council – Planning Applications (

**North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:**

1. **73113 Proposal** – Conversion of garage into a single dwelling (amended plan) at Garage Rosea Bridge Lane, Combe Martin

Applicant – Mr Noel Hinsley

(to consider the planning correspondence regarding an objection to this proposal)

1. **74158 Proposal** – Extension and alterations including proposed additional bedroom over existing garage and additional ensuite at Balli Hi, Buzzacott Lane, Combe Martin

Applicant – Mrs Dibden

1. Exmoor National Park – Planning Applications

**Exmoor National Park, the determining Authority, has asked for comments from this Parish Council on the following planning application:**

1. **62/19/21/005DC** : Proposed Discharge of Conditions 3,4,6,7 and 11 of approved application 62/19/20/007

**Applicant: Mrs Turner**

**ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH COUNCIL OFFICE BY TELEPHONE OR EMAIL NO LATER THAN 12 NOON ON THE DAY OF THE MEETING (Contact details are at the top of this Agenda).**

1. North Devon Council Planning Decisions (if any)
2. Exmoor National Park Decisions (if any)
3. Planning Correspondence
4. To consider the objection to the amended plans for planning proposal 73113.
5. Finance (Finance reports shall be circulated to Members prior to the meeting):

Finance Reports

1. **Motion**: To approve the October 2021 finance reports on the monthly payments and receipts and November 2021 list of payments to be paid.
2. To note the October 2021 finance reports on the monthly summary balances and bank reconciliation and car park receipts.
3. Receive correspondence requesting grant to North Devon Record Office.
4. To receive and approve the initial budget proposal for 2022/23 including agreeing the Precept for 2022/23.
5. To confirm and set dates for future meetings
6. Parish Council meeting – Monday 13 December 2021 at 7pm at the Community Centre.
7. Reports from Outside Bodies
8. Ley’s Charity – Cllr Maureen Richards to report
9. Correspondence(copied to all Council Members, if any)
10. To note the TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING from Monday 22 November 2021 to Friday 26 November 2021 (both dates inclusive)
11. To consider the email from North Devon Council regarding the Japanese Knotweed in vicinity of Newberry Beach.

3. To note the email from Maria Bailey (Service Manager (Development Management), Strategic Development and Planning Place Services, and to confirm a date for Maria to attend a Parish Council meeting.

16. Parks and Open Spaces (if any)

1. Footpaths (if any)
2. Asset Management
3. Community Centre/Office Move

Cllr Worth to update on progress and indicative costings for potential move to the Community Centre.

Motion: Council to confirm they now agree to enter into lease negotiations with the Trust.

1. Lorna Irwin Walk

Cllr Worth has proposed clearing ground at Lorna Irwin Walk to create a storage compound for equipment currently stored behind the toilets at Kiln carpark.

Motion: Council to confirm agreement to this.

1. Hollands Park Building

Cllr Worth would like delegated authority to progress an application for a building for storage of plant and equipment at Hollands Park and to contact the Playing Fields Association for authorisation to proceed.

Motion: Cllr Worth to be given delegated authority to proceed as above.

1. River Umber Flooding Update

Cllr Woodbury to provide a summary of all the actions concerning this issue over the last few years.

1. Council Social Meeting

Councillor Worth would like to ask that the Council consider an open social evening involving all councillors and members of the public to help build a positive and interactive relationship between the two.

1. Dog Poo bin

To consider the email from a Parishioner requesting an update on the location for installing a dog poo bin at the top end of the village. The dog poo bin at the top of Buzzacott lane had been removed as the landowner no longer wanted it placed there. There are 3 locations to consider (although a consultation would need to be carried out first with the residents). The locations are:

a., On the pavement at the top of Wood Lane leading onto London Court.

b. On the Pavement at Lynton Road opposite the London Court Car Park

c. The pavement on the corner of Holdstone Way leading onto Buzzacott Lane

**As the previous Clerk had resigned in August and no permanent Clerk yet in post, it is to be confirmed that this outstanding job can be treated as a priority.**

1. Health and Safety (if any)
2. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

**PART B**

1. Progress on Rental of No1 Ebberleigh House

To receive update from Webbers on current position and to determine what further actions might be taken

1. Update on staffing issues

To Ratify the appointment of the new Parish Clerk to Combe Martin Parish Council