



# COMBE MARTIN PARISH COUNCIL

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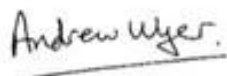
Website: [www.combemartin-pc.gov.uk](http://www.combemartin-pc.gov.uk)

**To: Cllrs T Seldon (Chair), S Coomber (Vice Chair), S Boyce, C Galloway,  
S Daukes, D Woodbury, P Walker, H Mallinder, M Richards,  
M Worth and D Hatherley**

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on **Monday 13 December 2021 at 7pm** at the Community Centre for the purpose of transacting the following business.

Council Members may wish to have a moment of reflection before the start of the meeting.

The meeting may be recorded.

  
Andrew Wyer

**Parish Clerk**

Date of issue: 8 December 2021

# AGENDA

## PART A:

### 1 Apologies

(Please make any apologies known to the Clerk)

### 2 Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests in respect of items on this agenda. Members are reminded that all interests:

- Should be declared at the beginning of the meeting.
- Should be declared prior to the item being discussed.  
Must be declared on the "Register of Interests" form at the meeting, when
- making a declaration.

### 3 To consider any requests for dispensations

### 4 Public Participation Period

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 30 minutes and a member of the public shall speak for not more than three minutes.

### 5 Minutes

To approve the minutes from the Parish Council meeting held on Monday 8 November 2021.

### 6 County and District Councillors' Reports

To receive the reports from the County Councillor and District Councillor.

### 7 Police

To receive the monthly Ilfracombe Neighbourhood Police Newsletter.

### 8 North Devon Council – Planning Applications

North Devon Council, the determining Authority, has asked for comments from this Parish Council on the following planning applications:

- 1 **74133** Proposal – Demolition of existing outbuilding and erection of a single dwelling and garage at Linden Rise Chapel Lane Combe Martin Ilfracombe Devon EX34 0HJ. Grid Ref: 258720;146614

**Applicant – Mr and Mrs Sheppard**

- 2 **74293** Proposal – Conversion of garage to create a unit of holiday accommodation at ground and first floor levels at Greenslopes Buzzacott Lane Combe Martin Ilfracombe Devon EX34 OLB. Grid Ref: 259469;145929

**Applicant – Ms Jane Power**

- 3 **74329** Proposal – Alterations to garage/store to form ancillary accommodation to main dwelling at Libra Gardens King Street Combe Martin Ilfracombe Devon EX34 0DB. Grid Ref: 257959;147132

**Applicant – Mr and Mrs Sanders**

- 4 **74429** Proposal – Rear extension to ground floor flat at Richmond King Street Combe Martin Ilfracombe Devon EX34 0AG. Grid Ref: 258113;146940

**Applicant – Mr and Mrs Richards**

- 5 **74435** Proposal – Creation of a roof terrace to existing flat roof, new balustrading and roof access hatch at Flat 1 – The Firs Woodlands Combe Martin Ilfracombe Devon EX34 0AS. Grid Ref: 257549;147077

**Applicant – Mrs J Rule**

## 9 Exmoor National Park – Planning Applications

Exmoor National Park, the determining Authority, has asked for comments from this Parish Council on the following planning application:

ANY MEMBER OF THE PUBLIC WISHING TO MAKE REPRESENTATIONS REGARDING ANY OF THE PLANNING APPLICATIONS TO BE CONSIDERED MUST NOTIFY THE PARISH COUNCIL OFFICE BY TELEPHONE OR EMAIL NO LATER THAN 12 NOON ON THE DAY OF THE MEETING (Contact details are at the top of this Agenda).

## 10 North Devon Council Planning Decisions

**73113** Proposal – Conversion of garage into a single dwelling (amended Plan) - **Refused**

## 11 Exmoor National Park Decisions (if any)

**62/19/21/004** – Proposed erection of first floor balcony to front of house, together with enlargement of existing vehicular layby, re-positions of access steps, re-design of front garden and replacement of existing garage roof – **Approved**.

## 12 Planning Correspondence (if any)

## 13 Finance

(Finance reports shall be circulated to Members prior to the meeting):

- 1 Motion: To approve the November 2021 finance reports on the monthly payments and receipts and December 2021 list of payments to be paid.
- 2 To note the November 2021 finance reports on the monthly summary balances and bank reconciliation and car park receipts.
- 3 To discuss the quotation received from SSE and C&R for the replacement of the connection boxes which includes live working disconnection and reconnection to the Western Power Network on the 2 lights at Skirhead Lane.

## 14 To confirm and set dates for future meetings

- 1 Parish Council meeting – Monday 10 January 2022 at 7pm at the Community Centre.

## 15 Reports from Outside Bodies

- 1 Combe Martin Business Association AGM Report

## 16 Correspondence

(copied to all Council Members)

- 1 To note the email received from LandMark Estates – Stopping Order application.
- 2 To note the email received from Graeme Coombs (an ex-Chairman of Combe Martin Parish Council).
- 3 Pack of Cards Public House - To confirm the Right of Way over the car park
- 4 To respond to the enquiry about art in the village.

## 17 Parks and Open Spaces

Footpaths

- 1 Mill Weir Lane

To confirm responsibility for the maintenance of this Footpath

## 18 Asset Management

### 1 Community Centre/Office Move

Cllr Worth to update on progress and indicative costs

### 2 Hollands Park Building

Update regarding Holland Park Plans – Cllr Worth to report

## 19 Dog Poo bin

Cllr Worth to update (if any)

## 20 Health and Safety (if any)

### **Exclusion of Press and Public**

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of confidential information.

### **PART B**

## 21 Progress on Rental of No1 Ebberleigh House

Cllr Daukes to report

## 22 Administrative Assistant

To consider recruiting an Administrative Assistant

## 23 Christmas Bonus

To agree the Christmas Bonus for eligible employees