

To: Cllrs. T Seldon (Chair), S Coomber (Vice Chair), S Boyce, S Daukes, C Galloway, D Hatherley, M Richards, P Walker, R Watkins, D Woodbury, and M Worth.

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on Monday 11th April 2022 at 7pm at the Community Centre for the purpose of transacting the following business.

Members of the public are welcome to attend.

Andrew Wyer.

Parish Clerk.

Date of issue: 04/04/2022

Agenda

1. Apologies.
To accept any apologies from Councillors.
2. Declarations of Interest.
To receive any declarations of interest (pecuniary or personal) and to note any dispensations granted by the Clerk.
3. Public Participation Period.
In line with Standing Orders, this item shall not exceed 30 minutes and a member of the public shall not speak for more than three minutes.
4. Minutes.
To approve and sign the minutes for the Parish Council meeting held on Monday 14th March 2022. [Document here](#)
5. Co-Option.
To elect a new Councillor to join the Council. [Document here](#)
6. Clerks Report.
To receive and note a report on actions taken since the last meeting and updates on ongoing projects. [Document here](#)

7. County and District Councillor Reports.

To receive and note reports from the County and District Councillors on their activities or the activities of their Council, which affect or relate to Combe Martin.

8. Police Report.

To receive and note the monthly Ilfracombe Neighbourhood Police Newsletter.

9. Planning. North Devon Council, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received after publication may be considered:

74886 – Withdrawn

[75072](#) – Erection of additional agricultural storage shed to that currently in situ to store tractors and agricultural machinery and fodder at Overdale, Buzzacott Lane, Combe Martin, Devon EX34 ONL
Grid Ref; 260036;145968

10. Planning. Exmoor National Park, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received after publication may be considered:

[62/19/22/002](#) - Proposed replacement of existing dwelling with replacement dwelling north of current site, removal of outbuildings, reduction in size of retained barn and the creation of orchard area. Formation of new surface water drainage and connection into existing foul drainage provision, together with, associated landscaping works for new dwelling

[62/19/22/003](#) - Proposed replacement of gate and replacement of timbers of existing agricultural building. Part retrospective.

11. Planning Decisions.

To note the following decisions, made by North Devon Council:

- [73182](#) – Approved

- [74698](#) – Approved
- **75056** – No observations – delegated decision
- **75057** – No observations – delegated decision
- [74886](#) – Withdrawn – delegated decision

12. Planning Decisions.

To note the following decisions, made by Exmoor National Park:

None

13. Finance

To approve the April list of payments to be made.

14. Finance

To note the monthly “Payments Made”, “Receipts”, “Summary Balances & Bank Reconciliations”, and “Car Park receipts” reports.

15. Grant.

To consider making a grant award to the Community Centre. [Document here](#)

16. Seaside lights

To consider the works required to recommission the Scar festoon lighting.

[Document here](#)

17. Playground Inspections

To note the safety inspection reports and to instruct the Clerk to take the necessary actions. [Hollands Park](#) [Arnolds Plot](#)

18. Code of Conduct

To receive and accept a recommendation from the NDC Monitoring Officer, that CMPC adopt the new Code of Conduct. [Document here](#) [Code of Conduct](#)

19. Internal Auditor

To confirm the appointment of Julie Snooks as the Internal Auditor for the financial year just ended.

20. Community Centre Committee.

To agree and adopt Terms of Reference for the Community Centre Committee and to appoint members to the Committee. [Document here](#)

21. Shed at Seacott Flat

To consider replacing the shed in the garden of Seacott. [Document here](#)

22. Annual Parish Meeting

To agree a date, location, and format for the Annual Parish meeting.

23. Correspondence

To note the correspondence. [ND People & Place Project ND&T Housing & Economic Assessment](#)

24. Date of future meetings.

To confirm the dates for the next Council meeting (9th May).

25. Clerk Probationary Period

To receive and adopt a recommendation from the Personnel Committee that the Clerk has successfully completed his Probationary Period and his employment should be confirmed as permanent. [Document here](#)

26. Exclusion of Press and Public

To resolve under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items, as they involve the likely disclosure of confidential information.

27. Personnel Committee report

To note the report from the Personnel Committee detailing SCP changes.

28. Personnel Matter

To note a personnel matter being considered by the Personnel Committee.