

To: Cllrs. T Seldon (Chair), S Coomber (Vice Chair), S Boyce, A. Corner, S Daukes, C Galloway, D Hatherley, M Richards, P Walker, R Watkins, D Woodbury, and M Worth.

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on Monday 13th June 2022 at 7pm at the Community Centre for the purpose of transacting the following business.

Members of the public are welcome to attend.

Andrew Uyer.

Parish Clerk.

Date of issue: 07/06/2022

Agenda

1. Apologies.
To accept any apologies from Councillors.
2. Declarations of Interest.
To receive any declarations of interest (pecuniary or personal) and to note any dispensations granted by the Clerk.
3. Public Participation Period.
In line with Standing Orders, this item shall not exceed 30 minutes and a member of the public shall not speak for more than three minutes.
4. Minutes.
To approve and sign the minutes for the Parish Council meeting held on Monday 9th May 2022. [Minutes](#)
To note the minutes of the Community Centre Committee meeting held on Monday 30th May 2022. [Minutes](#)
5. Clerks Report.
To receive and note a report on actions taken since the last meeting and updates on ongoing projects. [Document here](#)

6. County and District Councillor Reports.

To receive and note reports from the County and District Councillors on their activities or the activities of their Council, which affect or relate to Combe Martin.

7. Police Report.

To receive and note the monthly Ilfracombe Neighbourhood Police Newsletter.

[Document here](#)

8. Planning. North Devon Council, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received after publication may be considered:

None

9. Planning. Exmoor National Park, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received after publication may be considered:

None.

Although not in Combe Martin, CMPC have been invited to comment on the various planning applications related to the railway at Blackmoor Gate

[\(62/50/22/007 008 009 010 011\)](#)

10. Planning Decisions.

To note the following decisions, made by North Devon Council:

[75072](#) – APPROVED - Erection of additional agricultural storage shed to that currently in situ to store tractors and agricultural machinery and fodder at Overdale, Buzzacott Lane, Combe Martin, Devon EX34 ONL Grid Ref; 260036;145968

[75234](#) - APPROVED – Application for a non-material amendment to 71193 (reserved matters application for erection of five dwellings following outline planning permission 63453 (App/X1118/W/18/3197384) in respect of amendments to boundary treatment and appearance of lower portion of Southern elevation Plot 5

11. Planning Decisions.

To note the following decisions, made by Exmoor National Park:

None

12. Hollands Park Store

To review the tenders received and to agree next steps. (The tenders will be opened at the meeting.)

13. Finance

To review the original budget and revised budget for 2022/23 and to review the Ear Marked Reserves (EMR). [Budget EMR](#)

14. Finance

To approve the June payments to make and to note the monthly “Payments Made” and “Receipts” reports from April and May and to discuss what information Councillors would like going forward. [June Payments to make](#)
[April Payments](#) [April Receipts](#) [May Payments](#) [May Receipts](#) [May Dashboard](#)

15. Annual Governance and Accountability Return.

- a. To receive and note the Internal Auditor’s report [Report](#)
- b. To complete and sign Section 1 – Annual Governance Statement [Document](#)
- c. To consider, approve and sign Section 2 – Accounting Statements [Document](#)
- d. To note the explanation of variances, Bank Reconciliation and Notice of the period of Public Rights. [Variances](#) [Bank Rec.](#) [Notice of Rights](#)

16. 5 Year Plan

To consider and review the ideas and projects identified and to confirm how to consult.

17. Land held by the Council

To consider what to do with the various parcels of land the Council owns, which are not used and do not provide any amenity value.

18. Kiln Car Park Toilets

To discuss and agree any actions to be taken following the various issues experienced recently at these toilets.

19. Parking Permits

To consider the report and recommendations from the Clerk. (Deferred from last meeting.) [Report](#)

20. Maintenance issues.

To agree how best to proceed with various maintenance issues that are unresolved following the recent resignation of one of the Council workmen.

21. Correspondence

To note the correspondence.

[Donation request](#)

[Carnival Committee Event Management Plan](#)

22. Date of future meetings.

To confirm the dates for the next Council meeting (11th July) and to agree a date for the next Finance & Policies Committee meeting.