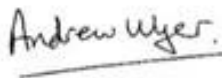


To: Cllrs. T Seldon (Chair), S Coomber (Vice Chair), S Boyce, A. Corner, C Galloway, L Lethaby, D Richards, M Richards, P Walker, R Watkins, D Woodbury, and M Worth.

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on Monday 10th October 2022 at 7pm at the Community Centre for the purpose of transacting the following business.

Members of the public are welcome to attend.



Parish Clerk.

Date of issue: 05/10/2022

Agenda

1. Apologies.
To accept any apologies from Councillors.
2. Declarations of Interest.
To receive any declarations of interest (pecuniary or personal) and to note any dispensations granted by the Clerk.
3. Public Participation Period.
In line with Standing Orders, this item shall not exceed 30 minutes and a member of the public shall not speak for more than three minutes.
4. Combe Martin Wildlife and Dinosaur Park
To receive a report from Combe Martin Wildlife and Dinosaur Park about their future plans and to consider what the Council can do to help.
5. Minutes.
To approve and sign the minutes for the Parish Council meeting held on Monday 11 July 2022. [Document](#)
6. Minutes.
To note the draft Minutes of the Finance & Policy Committee and to accept the following recommendations: ([Draft Minutes](#))

To approve and adopt the Standing Orders - [Document](#)

To approve and adopt the Financial Regulations - [Document](#)

To approve and accept the Asset Register - [Document](#)

To approve and accept the Subscriptions (pending any recommendations to be made at the Council meeting to remove some of the Subscriptions and Agenda Item 7).

[Document](#)

To approve and accept the Direct Debits - [Document](#)

To approve and adopt the Internal Controls - [Document](#)

To approve and adopt the Anti-Fraud & Corruption Policy - [Document](#)

To approve and adopt the FOI Publication Scheme – [Policy Document](#)

To approve and adopt the Data Protection Policy - [Document](#)

To approve and adopt the Annual Leave Policy- [Document](#)

To approve and adopt the Anti-Bullying and Harassment Policy - [Document](#)

To approve and adopt the Emergency Dependants Policy - [Document](#)

To approve and adopt the Equality / Diversity Policy - [Document](#)

To approve and adopt the Expenses Policy - [Document](#)

To approve and adopt the Flexible Working Policy - [Document](#)

To approve and adopt the Homeworking Policy - [Document](#)

To approve and adopt the Lone Working Policy - [Document](#)

To approve and adopt the Maternity Policy - [Document](#)

To approve and adopt the Disciplinary Policy - [Document](#)

To approve and adopt the Grievance Policy - [Document](#)

To approve and adopt the Paternity Policy - [Document](#)

To approve and adopt the Performance Improvement Policy - [Document](#)

To approve and adopt the Sickness Policy - [Document](#)

To approve the Training / Development Policy- [Document](#)

To approve and adopt the Whistleblowing Policy - [Document](#)

To approve and adopt the Memorial Plaque Policy - [Document](#)

7. Subscriptions.

To receive a recommendation from the Clerk that the PRS is added to the agreed subscriptions list. [Document](#)

8. Clerks Report.

To receive and note a report on actions taken since the last meeting and updates on ongoing projects. [Document](#)

9. County and District Councillor Reports.

To receive and note reports from the County and District Councillors on their activities or the activities of their Council, which affect or relate to Combe Martin.

10. Police Report.

To receive and note the monthly Ilfracombe Neighbourhood Police Newsletter.

[Document](#) [Document](#)

11. Planning. North Devon Council, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received after publication may be considered:

[75855](#) – Application for extensions to dwelling at Revel, Rews Close, Combe Martin

[75879](#) – Application for extensions to dwelling at 4 Orchard Close, Combe Martin

[75968](#) – Retrospective application for a rear extension and alterations at Morsha, King Street, Combe Martin

[75941](#) – Application for extension to dwelling at 5 Knowle Gardens, Combe Martin

12. Planning. Exmoor National Park, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received after publication may be considered:

None.

13. Planning Decisions.

To note the following decisions, made by North Devon Council:

[75558](#) - **APPROVED**– Extension to owners' accommodation at guest house.

14. Planning Decisions

To note the following decisions, made by Exmoor National Park:

None

15. Finance.

To approve the October payments to make, and to note the monthly “Payments Made”, “Receipts” reports and financial Dashboards from July, August and September. [July Payments](#) [July receipts](#) [July Dashboard](#) [Aug Payments](#) [Aug receipts](#) [Aug Dashboard](#) [Sept Payments](#) [Sept receipts](#) [Sept Dashboard](#) [Oct Payments](#)

16. Conclusion of Audit.

To note the Conclusion of Audit. [Document](#)

17. Committee Membership

To fill the vacancies in the Committees and for Council representatives on outside bodies. [Committees](#) [Representatives](#)

18. Pack of Cards Boundary.

To confirm the land boundaries and rights of way between the High Street Car Park and the Pack of Cards. [Pack Title](#) [Pack Plan](#) [CMPC Title](#) [CMPC Plan](#)

19. Community Centre

To consider opening the Community Centre to parishioners this winter during the day to help with the cost-of-living crisis, what services or provisions to provide and to apply for a grant from the Growing Communities Fund (and / or others) to help fund this.

20. Defibrillator for the Community Centre

To consider installing a defibrillator at the Community Centre and to fund this through a grant application. [Document](#)

21. Bowls Club Wall

To receive a report from Cllr. Worth about the wall at the Bowls Club which is being undermined by the river and to agree how to proceed.

22. Five Year Plan.

To review the feedback and to decide which projects should be included in the Budget calculations for next year. [Feedback results](#) [Draft Hollands Park Plan](#)

23. Mill Wier Lane.

To consider a report and recommendation from the Clerk and to agree how to proceed. [Document](#)

24. Hangman Path.

To consider a complaint about the state of Hangman Path near the top of Kiln Car Park.

25. Green waste Policy.

To approve and adopt the Green Waste Policy. [Document](#)

26. Grants Policy.

To approve and adopt the Grants Policy. [Document](#)

27. Safeguarding Policy.

To approve and adopt the Safeguarding Policy. (The Finance & Policies Committee asked the Clerk to review the existing Safeguarding Policy and, if necessary, to bring a revised policy to the Council meeting for adoption.) [Current Policy](#) [Draft New Safeguarding Policy](#)

28. Recent Inspections.

To consider the Reports, the recommendations, and the quotes, and to instruct the Clerk to commission the recommended works. CC Electrical [Report Quote](#) Tree Surveys: [Survey Adams&Black](#) [Adderstable Cobblers](#) & Survey with quote: [Hollands](#) and FRA for [Ebberleigh House](#).

29. Workmans Shed

To review the options for the shed (either at Hollands Park or at the Community Centre) and to agree how to proceed.

30. Parade Toilets

To consider two alternative uses for the Parade toilets and to agree how to proceed. (Cllr. Woodbury and Cllr. Worth)

31. Dog exercise area

To consider moving the entrance to the exercise area and re-landscaping. (Cllr Worth)

32. Cormelles CP expansion.

To consider extending Cormelles Car Park into Blackmore Ham Gardens. (Cllr Worth)

33. Correspondence.

To note the correspondence.

Road Closure - [Document](#)

Community Services in Devon – Dream A Way Information - [Document](#)

Energy Crisis – email from Parishioner - [Document](#)

34. Date of future meetings.

To note the dates for the next Parish Council meeting – 14th November 2022 and to agree a date for the next Finance & Policy Committee meeting.

35. Village Hall.

To consider a complaint about parking behind the Village Hall and to confirm the current rent and Insurance re-payment agreements made last year.

36. Exclusion of Press and Public.

To resolve that the public and press be excluded from the meeting for the following items, as they involve the likely disclosure of confidential information.

37. CPEO.

To consider how to provide CPEO cover (and Community Centre contact cover).

38. Workman Vacancy.

To consider how to proceed, given the current workmen vacancy.

39. Tenancy issues and Rent reviews.

To receive a report from the Clerk and a recommendation from Turners.