

Draft minutes of the Personnel Committee meeting held  
on 3rd July 2023 at 6:00pm at Combe Martin Community Centre.

Present: Cllrs. A Corner, D Optix, T Seldon, and M Worth.

Also in attendance: Andrew Wyer (Clerk) and 0 members of the public.

PER/23/001. Election of Chairman

As the most experienced, Cllr Seldon was elected Chairman of the committee.

PER/23/002. Apologies

There were apologies sent and accepted from Cllr Smallridge.

PER/23/003. Declarations of Interest

There were no declarations of interest.

PER/23/004. Public Participation

There were no members of the public present.

PER/23/005. Minutes

It was RESOLVED to approve and sign the minutes of the Personnel Committee meetings held on Monday 27<sup>th</sup> March 2023.

PER/23/006. Part 2

It was RESOLVED to exclude the public and press from the following items as they would likely include the disclosure of confidential information.

PER/23/007. Staffing Issue

The Committee recognises the responsibilities an employer has for their employees, so the Clerk was instructed to support the employee by arranging additional assistance in the areas they are struggling with.