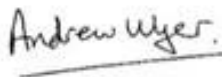


To: Cllrs. Cass, Corner, Galloway, Lethaby, Masters, Molloy, Optix, Richards, Seldon, Smallridge, Watkins, and Worth.

You are hereby summoned to attend a meeting of Combe Martin Parish Council which will be held on Monday 13th October 2025 at 7pm at the Community Centre for the purpose of transacting the following business.

Members of the public are welcome to attend.



Parish Clerk.

Date of issue: 8th October 2025

Members are reminded that the Remembrance Sunday Parade will muster at the Pack O' Cards on Sunday 9th November 2025, at 9.30am moving off at 9.55am, with the Service commencing at 10.15am in the Parish Church.

Agenda

1. Before the meeting starts there will be a short time to reflect and give thanks for the work of Trevor Kibble, a former Parish Councillor who was key in creating the beach and water quality schemes we benefit from today.
2. Apologies - To accept any apologies from Councillors.
3. Declarations of Interest - To receive any declarations of interest and to note any dispensations granted by the Clerk.
4. Public Participation Period - In line with Standing Orders, this item shall not exceed 30 minutes, and a member of the public shall not speak for more than three minutes.
5. Minutes - To approve and sign the minutes / note the following meetings:
Parish Council meeting held on 8th September 2025 [Document](#)
Personnel Committee held on 8th September 2025 [Document](#)
6. To Note: At the Personnel Committee meeting it was RESOLVED to remind all Councillors that staff are entitled to a personal life outside of work and that all out-of-office hours (ie evenings/weekends) communication should be (left until the next working day or) via text to their work phone number rather than a phone call. (There should be no expectation that the text will be read or replied to until the next working day.) All staff have indicated that they are fine being contacted at any time

during an emergency. Councillors are also to be reminded that the staff take their instructions from the Clerk not individual Councillors.

7. Clerks Report - To receive and note a report on actions taken since the last meeting and updates on ongoing projects. [Document](#)
8. County and District Councillor Reports - To receive and note reports from the County and District Councillors on their activities or the activities of their Council, which affect or relate to Combe Martin. Document
9. Planning. North Devon Council, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received later may be considered:
[80803](#) – Construction of 1no.dwelling and garage at La Gallerie, Victoria Street, Combe Martin, EX34 0JT
[80843](#) – Demolition of the remnants of a dilapidated dwelling and erection of new dwelling and associated works at Land at Meadow Dean, Combers Lane, Combe Martin, Devon, EX34 0JN
10. Planning – Exmoor National Park, the determining authority has asked for comments from the Parish Council on applications affecting Combe Martin. At the time of publication that was the following applications, but applications received later may be considered:
[GDO 25/10](#) - Prior notification for proposed extension (36.57m x 24.38m) to agricultural building to store hay and straw from weather. Location: Verwill Lands, Lane to Holdstone Farm, Combe Martin, EX34 0PE
11. Planning Decisions - None
12. Finance - To approve the October list of payments to be made. Document
13. Finance - To note the “Payments Made” and “Receipts” from September, and the latest “Dashboard” report. Payments, Receipts, Dashboard
14. Finance – To note the receipt of the balance (£51,000) of the Precept from NDC.
15. Finance – To receive the External Auditor Certificate and to note the Notice of Conclusion of Audit. [Certificate Notice](#)
16. Finance - To consider a grant of £100 to the Royal British Legion (RBL) for a wreath for the Remembrance Parade.
17. Finance – To consider refunding/write off the two beach advertising board invoices issued earlier in the year, in light of the decision to ban such boards going forward.
18. Remembrance Sunday – To agree who will represent the Council at the service and at the War Memorial.
19. Newberry Shelter – To receive an update from the Clerk and to agree how to move forward.

20. Code of Conduct – In line with Standing Orders 14a The Clerk hereby declares that he has been contacted by the Monitoring Officer who is investigating two CMPC Councillors for potential breaches of the Code of Conduct.
21. SLCC Training - To receive a report from the Clerk on a recent law change.
22. Parking Prices – To consider if the Council is to keep the same prices for parking in 2025/26 and/or will be considering a policy relating to Campervans. (If necessary, then Monday 27th October is available for a Council meeting specifically about Parking Prices.)
23. To consider a request for designating free motorcycle parking spaces at the Combe Martin seafront to support local tourism. [Document](#)
24. Blackmore Ham Gardens – To consider any additional issues raised and to confirm the works to be done.
25. Correspondence:
 1. Ringaride – Ilfracombe Community Transport Association Ilfracombe CTA
[Document](#)
 2. Notification of a Road Closure [Document](#)
26. Date of next meetings:
Monday 10th November 2025 at 7pm
Monday 24th November 2025 at 7pm (Budget meeting)